

**RIVERSIDE COUNTY FLOOD CONTROL &  
WATER CONSERVATION DISTRICT**

**REQUEST FOR PROPOSAL NO. FCARC-00159  
AUDITING SERVICES**



**ADDENDUM NO. 1  
March 6, 2020**

Marilyn Weisenberg, Administrative Services Analyst II  
Purchasing Supervisor  
Riverside County Flood Control &  
Water Conservation District  
1995 Market Street  
Riverside, CA 92501  
[mcweisen@rivco.org](mailto:mcweisen@rivco.org)  
951-955-4348

**ADDENDUM NO. 1**  
**TO RFP #FCARC-00159**

**1.0** This addendum is considered to be part of the RFP. All other terms of the RFP remain unchanged and in effect. This addendum is intended to provide additional information and/or to change requirements in the above referenced RFP. Any information contained herein will be considered part of the RFP and as such will be used in the evaluation of the bid responses. Attention all potential bidders, if you have already submitted your proposal prior to the bid closing date, please review this addendum and re-submit your bid response, should this addendum modify your initial bid response.

**2.0** Respond to the RFP at:

Riverside County Flood Control  
and Water Conservation District  
Attention: Marilyn Weisenberg  
**RFP FCARC-00159/Respondent Proposal**  
1995 Market Street, Riverside, CA 92501

All proposals delivered in person or by courier must have the receptionist at the front desk date and time stamp all proposals upon receipt. Respondents or courier will be given a copy of the receipt for their records. Proposals received after the stated time and date will be considered late and will be returned.

**3.0 Questions from vendors:**

- Why is the District considering changing the auditor?  
**Five year contract terms ended**
- Will your prior auditor be invited to bid?  
**Yes**
- For both interim and year end, how many staff did the audit team consist of in the past and how many weeks did the auditor spend in the field?  
**2 to 3 staff and 1 week for interim and 1 week for year-end**
- Is the scope of service requested the same as last year?  
**Yes**
- Do you expect to have any retirement or replacement of key employees in Finance?  
**No**
- What were the prior year audit fees, and can you provide the breakdown by components?  
**\$30k**
- Is there anything specific that you are looking for with the successor auditors?  
**No. Just audit the statements and provide comments.**
- What are some things you would like to see improved in the financial audit process compared to previous years?  
**Over the many years that Audit process has been in place the District has been able to fine tune and stream line the process. The District while always open to new suggestions, would like maintain the level of efficiency that has been achieved to date.**

- How many audit adjusting journal entries did you have in the prior fiscal year?  
**None**
- Any litigation not included in the 2019 Financial Statements?  
**None**
- Will there be any significant events in FY 2019-20?  
**GASB 84, additional payment to PERS, and FEMA reimbursement payments received (Single Audit).**
- Are there any significant changes in operations expected for FY 2019-20?  
**No.**
- Have there been any changes in your accounting system or software since last year?  
**No.**
- What do you like about the service provided by your current auditing firm? What don't you like.  
**Detailed comments were provided and they audited the statements as expected. They made themselves available to for questions whenever needed.  
There are no dislikes.**
- Were there any major changes in the engagement requested in the RFP compared to last year's engagement?  
**No.**
- How many hours did your previous auditors encounter for your last audit?  
**250 hours**
- What were your prior year's contract fees for each of the past three years?  
**\$28,000**
- When is interim and final field work scheduled to begin?  
**Interim is scheduled to begin the end of April/ early May, and the final is mid to end of August**
- Section 3.5 states the District will prepare the final trial balance. Is the Auditor responsible for preparation and assembly of the CAFR? If so, who prepares the GASB 34 conversion worksheet and the GASB 68 and GASB 75 entries for the NPL and OPEB?  
**No, the District prepares the Financial Statement.**
- Were there any adjustments made to the trial balance after it was released to the auditor? If so, how many and what were the nature?  
**There were a few and the involved Invoices, Pension and GASB 64 / 75**
- Did the prior auditor propose any audit adjustments? If so, how many and what were the nature?  
**No they did not.**
- Is the District in the process or expecting during the contract term to replace the general ledger or other main accounting system?  
**No the District is not replacing the items in question.**

**4.0 List of firms that been invited to participate in the RFP**

- a. CWDL, Certified Public Accountants
- b. Brown Armstrong Certified Public Accountants
- c. Teaman, Ramirez & Smith Inc.
- d. Rogers, Anderson, Malody & Scott, LLP
- e. Lance, Soll & Lunghard LLP
- f. Eadie and Payne, LLP
- g. The Pun Group
- h. VanLant & Fankhanel LLP