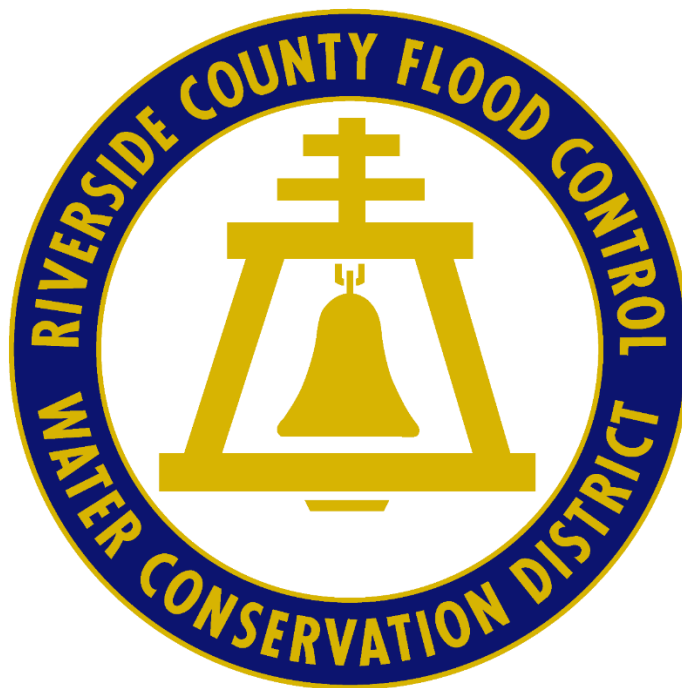


**REQUEST FOR QUOTE # FCARC-00184A  
BUILDOUT OF THREE (3) F550 CAB AND CHASSIS WITH  
SPECIFIED FENCE TRUCK BODY**

**AS DESCRIBED IN THE SPECIFICATONS CONTAINED  
WITHIN THIS RFQ**



By: Ramon Gudino, Buyer II  
Marilyn Weisenberg,  
Administrative Services Supervisor – Purchasing  
Finance Division  
Riverside County Flood Control  
and Water Conservation District  
1995 Market Street  
Riverside, CA 92501  
Telephone: 951.955-0097  
**Email: [rgudino@rivco.org](mailto:rgudino@rivco.org)**

**UNSPSC # 2518000**  
NIGP Code(s):92833;06510;06585;06569;07177

**INSTRUCTIONS TO BIDDERS**

1. **Vendor Registration** – Vendor Registration is a two-step process vendor registration; first step is to register your company on the County's website to receive purchase orders and payments, and the second step is a 3rd party website, Public Purchase, for bidding opportunities.
2. **First Step- County of Riverside Purchasing website** - Unless stated elsewhere in this document, vendors may participate in the bidding process; however, the County does encourage all bidders to register, please contact the Buyer via-email at [rgudino@rivco.org](mailto:rgudino@rivco.org) for instructions on how to register. If awarded a contract, bidder must be registered with the County of Riverside within five days of announced award. This will avoid delays in the purchasing and payment process.
3. **Second Step-Public Purchase** - Public Purchase is a 3rd party web-based e-Procurement service provider utilized by the County of Riverside for RFQ's and RFP's. It will take only minutes to register and it is free. For future bidding opportunities please also register online at: <https://www.publicpurchase.com/gems/register/vendor/register>. For all RFQ's Riverside County's Purchasing website will post a notification on its website and will provide a direct link to PublicPurchase.com.
4. **Format** - Use the form provided in this RFQ. If submitting more than one bid, separate the bid documents. Email all bids to [Rgudino@rivco.org](mailto:Rgudino@rivco.org)
5. **Pricing/Delivery/Terms/Tax** - All pricing shall be quoted F.O.B. destination, (e.g., cash terms less than 20 days should be considered net) excluding applicable tax, which is a separate line item. The District reserves the right to designate method of freight. The District pays California Sales Tax and is exempt from Federal excise tax. In the event of an extension error, the unit price shall prevail.
6. **Other Terms and Conditions** - The terms and conditions as indicated in this document and/or attached are hereby included with full force and like effect as if set forth herein. Copies of the applicable Terms and Conditions may be obtained by visiting the Purchasing website at [www.Purchasing.co.riverside.ca.us](http://www.Purchasing.co.riverside.ca.us), or by contacting the District at the number shown above and requesting a copy emailed.
7. **Period of Firm Pricing** - Unless stated otherwise elsewhere in this document, prices shall be firm for 90 days after the closing date, and prior to an award being made.
8. **Specification/Changes** – Wherever the District requests a brand name, and if the District asks for an "or equal", it shall be considered as part of the specification. Therefore, when the District' requests "or equal", Bidder may quote another service, make or model, and shall submit the proposed "or equal" and attach applicable specifications and/or brochures. If no service, make or model is stipulated, Bidder is to propose product/services that meet Fit, Form or Function of the specifications delineated in this procurement. Variations in manufacturers, design, etc., may be acceptable, bidders are encouraged to offer them as alternatives; however, the District reserves the right to reject those alternatives as nonresponsive.
9. **Recycled Material** - Wherever possible, the District is looking for items made from, or containing in part, recycled material. Bidders are encouraged to bid items containing recycled material as an alternative for the items specified; however, the District reserves the right to reject those alternatives as nonresponsive.
10. **Method of Award** - The District reserves the right to reject any or all offers, to waive any discrepancy or technicality and to split or make the award in any manner determined by the District to be most advantageous to the District. The District recognizes that prices are only one of several criteria to be used in judging an offer and the District is not legally bound to accept the lowest offer.
11. **Return of Bid/Closing Date/Return to** - The bidder's response shall be submitted electronically to [Rgudino@rivco.org](mailto:Rgudino@rivco.org) by 1:30 p.m. Pacific Time on the closing date listed above to [Rgudino@rivco.org](mailto:Rgudino@rivco.org) and copy [Mcweisen@rivco.org](mailto:Mcweisen@rivco.org). Bid responses not received by the District by the closing date and time indicated above will not be accepted. The District will not be responsible for and will **not** accept late bids due to slow internet connection, or incomplete transmissions. If the bidder cannot upload their bid, delivery of the bid response is accepted at Riverside County Flood Control and Water Conservation District, 1995 Market St., Riverside, CA 92501, on or before 1:30 p.m. PST.
12. **Procurement Preference Programs (P3)** - The County of Riverside has implemented a Procurement Preference Programs. Where applicable, a five percent (5%) preference shall be applied to the total bid price of all quotes/bids/proposals received by the County from a Service-Disabled Veteran, Veteran, National Guard and Federal Reserve Veteran, Active Member of the U.S. Armed Forces, National Guard or Federal Reservist - Owned Businesses and for Veteran-Qualified Businesses. The preference program also provides for a 5% match for Local or Small Businesses. A five percent (5%) price preference shall be applied to the total bid price during evaluation of the bid responses. If the overall low responsible and responsive business is a non- local or small business vendor, the local or small business vendor who is within five percent (5%) of that overall low bidder may, where applicable, be offered the opportunity to match the overall low bidder's price and will receive the award. Businesses are to provide proof of designation as identified in the Board Policy B-34 (<https://www.rivcocob.org/wp-content/uploads/2019/06/POLICY-B34.Revised.05-21-19.pdf>) and shall submit the required documentation with their bid submittal along with the appropriate affidavit. If the Bidder fails to provide the required documents, the Bidder may be disqualified from obtaining the preference. It is the sole responsibility of the Bidder to provide the required documentation. Application of preferences may be waived if funding sources disallow it. Additional information about the application of preferences can be found in Board Policy B-34 (<https://www.rivcocob.org/wp-content/uploads/2019/06/POLICY-B34.Revised.05-21-19.pdf>). **Federal Exclusion List** - if the award is federal or State funded, the potential bidder must go to the following website (<https://www.sam.gov/portal/public/SAM>) and submit a printout with their proposal that verifies that the contractor is not listed on the Excluded Parties Listing System (EPLS) (Executive Order 12549, 7 CFR Part 3017, 45 CFR Part 76, and 44 CFR Part 17). If awarded a contract, awarded vendor must notify the County immediately if debarred at any time during the contract period.

<b>Terms and Conditions Acknowledgement (Please Insert Vendor Company Name):</b>		
<b>IF CHECKED, THE FOLLOWING DOCUMENTS HEREBY MADE PART OF THIS RFQ</b>		
√ APPENDIX "A"	√ EXHIBIT(S) A	PLANS/DRAWINGS
√#116-260 Local Business Affidavit		
√#116-261 Veteran, National Guard, and/or Active Duty Business Affidavit		
√#116-262 Small Business Affidavit		
<b>IF CHECKED, THE FOLLOWING GENERAL CONDITIONS ARE INCLUDED WITH FULL FORCE AND LIKE EFFECT AS IF SET FORTH HEREIN</b>		
√ #116-200 General Conditions Product/Personal/Professional Services	√ #116-210 General Conditions Materials and/or Services	
√ #116-230 General Conditions - Equipment	#116-310 Boilerplate Contract	
To access any of these General Conditions go to <a href="http://www.purchasing.co.riverside.ca.us">www.purchasing.co.riverside.ca.us</a> , located in Vendor link. If an addendum is issued for this procurement, it will be the vendor's responsibility to retrieve all applicable addendum(s) from the Public Purchase website.		

**APPENDIX A**

**1.0 INFORMATION**

- 1.1 "Electronic or physical bid submission hereof is certification that the Bidder has read and understands the terms and conditions hereof, and that the Bidder's principal is fully bound and committed." All County terms and conditions are found at [www.purchasing.co.riverside.ca.us](http://www.purchasing.co.riverside.ca.us). Bidders must acknowledge the applicable terms and conditions that are checked in the box above and submit and upload with your bid submission.
- 1.2 PROMPT PAYMENT DISCOUNT \_\_\_\_\_% at \_\_\_\_\_ days from receipt of good or invoice, whichever is later. (Terms less than 20 days will be considered net.) Cash discount shall be applied to grand total. **Indicate prompt payment discount amount and terms. \*Please note that the District will not pay in full any invoice until the product is installed on the Trucks (Ford 550) and accepted by the Operations Fleet Supervisor. The Trucks are estimated for delivery to the District in March of 2024.**
- 1.3 **Manufacturer's Rebate:** \$\_\_\_\_\_ If a manufacturer's rebate is available, Bidder must advise of rebate amount which will be deducted from final invoice. Rebate amount noted will be included in the bid recap and used in calculating award.
- 1.4 Delivery: \_\_\_ calendar days after receipt of order. **Indicate delivery lead time.** Note: Product must come delivered with all licenses needed for immediate use.
- 1.5 If Bidder experiences technical issues with the online bidding process, please contact Public Purchase's Vendor Support at [support@thepublicgroup.com](mailto:support@thepublicgroup.com). Please refer to Point 11 on page 2.
- 1.6 In the event of proven technical difficulties, Bidder must contact the Procurement Contract Specialist (PCS)/Buyer for further bid submission instructions a minimum of two (2) hours prior to bid close time of 1:30 p.m. PST, and alternative bid submissions will be accommodated.

**2.0 PURPOSE/BACKGROUND**

The Riverside County Flood Control and Water Conservation District is soliciting quotations for the following:

**Item #1:** The Buildout of three (3) F550 Cab and Chassis with specified Fence Truck Body.

**3.0 TIMELINE DATES:**

1. RELEASE OF REQUEST FOR QUOTATION	<b>August 28, 2024</b>
2. DEADLINE FOR SUBMISSION OF QUESTIONS Bidders must submit their questions via email to Ramon Gudino <a href="mailto:Rgudino@rivco.org">Rgudino@rivco.org</a>	<b>Must be submitted by: Date: Wednesday, September 6th, 2024 Time: 1:30 p.m. PST</b> Responses will be emailed and posted on the District website <a href="http://rflood.org/non-construction-bids">rflood.org/non-construction-bids</a> on Wednesday, September 11, 2024 at 1:30 pm
3. DEADLINE FOR QUOTATION SUBMITTAL <b><u>Submitted to Ramon Gudino via email <a href="mailto:Rgudino@rivco.org">Rgudino@rivco.org</a> and copy Marilyn Weisenberg – <a href="mailto:mcweisen@rivco.org">mcweisen@rivco.org</a></u></b>	<b>Thursday, September 19, 2024 at 1:30 p.m. PST</b>

4. TENTATIVE DATE FOR AWARDING CONTRACT

5-60 days, contingent upon lowest bidder meeting all of the bid specifications.

**4.0 PERIOD OF PERFORMANCE**

The District intends this RFQ to be for a one-time purchase of the product referenced herein. Should the District need to purchase the same product within a 12-month period from time of award, the vendor agrees to sell at the same price or at an agreed to negotiated price not to exceed 6% or the Consumer Price Index increase, whichever is lower.

**5.0 GENERAL REQUIREMENTS**

**Procedures for Submitting Quotations**

5.1 All quotations must be submitted in accordance with the standards and specifications contained within this Request for Quote (RFQ).

5.2 The District reserves the right to waive, at its discretion, any irregularity, which the District deems reasonably correctable or otherwise not warranting rejection of the quotation.

5.3 The District shall not pay any costs incurred or associated in the preparation of this or any quotation or for participation in the procurement process.

5.4 Quotes must be specific unto themselves. For example, "*See Enclosed Manual*" will not be considered an acceptable quotation. Receipt of all addenda, if any, must be acknowledged in the quotation.

5.5 **Late quotations will not be accepted.** Postmarks **will not** be accepted in lieu of this requirement. Quotations submitted to any other County office will be rejected.

**6.0 METHOD OF AWARD (Specifications)**

Quotations will be evaluated based upon criteria determined to be appropriate by the District, which may include but are not necessarily limited to the following:

- a. Lowest overall purchase price
- b. Adherence to specifications as detailed in this RFQ
- c. Prompt payment discounts on 30 days or less
- d. Warranties
- e. All associated delivery costs
- f. Delivery date
- g. Product acceptability
- h. Service/Customer support

The District reserves the right of award in regard to any other factors the District determines to be appropriate.

**7.0 EVALUATION PROCESS**

All quotations will be given thorough review. All contacts during the review selection phase will be only through the Purchasing Department. Attempts by the Bidder to contact any other District or County representative may result in disqualification of the Bidder. The District recognizes that prices are only one of several criteria to be used in judging an offer, and the District is not legally bound to accept the lowest offer.

## **8.0 INTERPRETATION OF RFQ**

The Contractor must make careful examination and understand all of the requirements, specifications and conditions stated in the RFQ. If any Contractor planning to submit a quote finds discrepancies in or omissions from the RFQ, or is in doubt as to the meaning, a written request for interpretation or correction must be given to the District. Any changes to the RFQ will be made only by written addendum and may be posted on the District website at <https://rcflood.org/>. The District is not responsible for any other explanations or interpretations. If any provision in this agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way. All notices regarding this procurement may be posted on the District's website at <https://rcflood.org/>.

## **9.0 CANCELLATION OF PROCUREMENT PROCESS**

The District may cancel the procurement process at any time. All quotations become the property of the District. All information submitted in the quotation becomes "public record" as defined by the State of California upon completion of the procurement process. If any proprietary information is contained in or attached to the quote, it must be clearly identified by the Bidder; otherwise, the Bidder agrees that all documents provided may be released to the public after bid award.

The District reserves the right to withdraw the Request for Quote (RFQ), to reject a specific quote for noncompliance within the RFQ provisions, or not award a bid at any time because of unforeseen circumstances or if it is determined to be in the best interest of the District.

## **10.0 COMPENSATION**

The District shall pay the awarded bidder for equipment and services performed, after the equipment is installed and tested to the satisfaction of the District. Expenses incurred and compensation shall be paid in accordance with an invoice submitted to the District by awarded bidder. The District shall pay the acceptable invoice within thirty (30) working days from the date of receipt of the invoice, or the goods/services are received, whichever is later.

## **11.0 BACK ORDERS**

The District **will not** accept:

Backorders – Bidders must provide details of shipment timelines.

Substitutions – Bidders must provide details of substitutions. (See Section 2.1)

## **12.0 "OR" EQUAL**

If a reference to a specific brand name is made in these bid specifications, the brand name is illustrative and to be construed as a specification, which describes a component that has been tested or evaluated by the District as best meeting specific operational, design, performance, maintenance, quality, reliability standards and requirements of the District, thereby incorporating these requirements by reference within the specification. An equivalent ("or equal") may be offered by the bidder, subject to testing or evaluation by the District prior to award of contract. The District shall be the sole judge of whether any proposed item will fulfill its requirements for the District's intended purpose and reserves the right to reject proposed item as non-responsive. It shall be the sole responsibility of the bidder to provide, at bidder's expense, any product information, test data and other information or documents the District may require fully evaluating or demonstrating the acceptability of the offered substitute. Where appropriate, independent testing or evaluation (including destructive testing), may be required as a condition of acceptance at a qualified test facility at the bidder's expense.

**SEE Section 2.1 Equal Product Consideration requirements.**

### **13.0 DELIVERY**

Delivery appointments **MUST** be made with the Riverside County Flood Control and Water Conservation District, 72 hours prior to scheduled delivery date. The contact person is noted below. The County will not be responsible for cost incurred due to shipments attempted during non-receiving hours or unscheduled deliveries. All delivery of products must be F.O.B. Destination. Delivery address:

Riverside County Flood Control  
and Water Conservation District  
1995 Market Street  
Riverside, CA 92501  
Attn: **Leon Schrader**  
Ph: 951.955.1305  
Between 7:30 a.m. to 3:30 p.m. PST  
Monday-Thursday

### **14.0 WARRANTY**

Bidder shall provide a warranty that includes all parts and labor. Awarded Bidder shall handle all repairs/services of equipment(s) under warranty, manufacture warranty or Awarded Bidder's Company warranty. Awarded Bidder shall assume all responsibilities pertaining to shipping and handling of equipment that has to be sent back to the manufacture for repairs/services. In the event the equipment is beyond repair, a replacement of a brand-new equipment of the same model or equivalent shall be provided by Awarded Bidder. Remanufactured equipment is not accepted.

### **15.0 USE BY OTHER POLITICAL ENTITIES**

The CONTRACTOR agrees to extend the same pricing, terms, and conditions as stated in an Agreement resulting from this solicitation to other California local or state governmental agencies and non-profits. It is understood that other entities shall make purchases in their own name, make direct payment, and be liable directly to the CONTRACTOR; and the District shall in no way be responsible to CONTRACTOR for other entities' purchases.

### **16.0 CONFIDENTIALITY AND PROPRIETARY DATA**

Subsequent to the District's evaluation, bids/proposals which were required to be submitted in response to the solicitation process become the exclusive property of the District. All such documents become a matter of public record and shall be regarded as public records. Exceptions will be those elements in the California Government Code section 6250 et. seq. (Public Records Act) and which are marked "trade secret," "confidential" or "proprietary." The District shall not in any way be liable or responsible for the disclosure of any such records, including, without limitation, those so marked, if disclosure is required by law, or by an order issued by a court of competent jurisdiction. In the event the District is required to defend an action on a Public Records Act request for any of the aforementioned documents, information, books, records, and/or contents of a proposal marked "trade secret," "confidential" or "proprietary" the Vendor agrees to defend and indemnify the District from all costs and expenses, including reasonable attorney's fees, in action or liability arising under the Public Records Act. Where applicable, federal regulations may take precedence over this language.

**SPECIFICATIONS**

**ITEM #1 - THREE (3) EACH: CURRENT YEAR MODEL, FENCE TRUCK SERVICE BODY OR EQUIVALENT**

Cumulative miles/hours shall not exceed 500-miles/8-hours at time of delivery. ALL VEHICLES MUST BE DELIVERED WITH FUEL TANK(S) FULL. The vehicle must meet all California emission standards and have all legal safety devices.

**NOTICE: TECHNICAL SPECIFICATIONS** – The minimum requirements acceptable are listed below. Bidder shall complete right-hand column indicating specific size and/or make and model of all components, when not exactly as specified, or check Meets Specifications if car is exactly as set forth in the left-hand column. **FAILURE TO COMPLETE RIGHT-HAND COLUMN WILL INVALIDATE BID. ALL COMPONENTS NOT "OEM" IN ORIGIN MUST BE IDENTIFIED ON THIS BID.**

All specifications are **minimum specifications** unless stated in the description. All vehicles bid must meet all Current California emission standards and have all legal safety devices.

Vehicle Specifications	Meets Specifications Yes/No	Bidder Comments/Exceptions
<p><b><u>SERVICE BODY:</u></b> Service body box to be installed on a County supplied Ford F-550 with a combination of features as outlined below.</p> <ol style="list-style-type: none"> <li>1. Large double door (coffin style) front cabinets with cutting torch tank storage area in the right front cabinet. Cabinet to have reinforced bottom and bottle brackets installed. (Large tank config.) one (1) fixed shelf on the right front cabinet side above tank storage as room permits.</li> <li>2. Left side front cabinet to have seven (7) 250lb. capacity, pull-out drawers with one (1) fixed shelf above. Between both right and left forward cabinets there shall be a window guard installed. Preferred cabinet toolboxes to be by Summit Brawer Systems (<a href="http://www.summitbodies.com">www.summitbodies.com</a>).</li> <li>3. Both left and right second set of cabinets in front of wheel well, will have three (3) pullout shelves.</li> <li>4. Body to have thirty (18) in. wide rear work/weld table area with eighteen (18) in. tall wood gates around rear of truck body.</li> <li>5. Both left and right rear cabinets under work/weld table area to have divided shelves with adjustable dividers.</li> <li>6. Two (2) in. x two (2) in. heavy duty over cab rack to be installed on service body or equal.</li> </ol>		

<p><b><u>SERVICE BODY cont'd:</u></b></p> <ol style="list-style-type: none"> <li>7. Six (6) "D" ring tie downs to be located on the floor of bed, next to the back edge of boxes. The furthest forward "D" rings shall be behind the compressor mount and the rear most "D" rings shall be on the forward edge of the work/weld table. There shall be four (4) additional "D" rings attached to the back edge of the toolboxes, two (2) on each side of the bed and located at the point the front boxes attach to the lower boxes and at the back of the rear boxes.</li> <li>8. Strobe light to be mounted on top of truck and to be placed in clear visibility from front and rear of vehicle.</li> <li>9. Trailer hitch receiver capable of towing 10,000 lbs. having a 1,500 lb. hitch weight. (Hitch assembly should be rated as a class IV) (Minimum requirement)</li> </ol> <p><b><u>BODY CONSTRUCTION:</u></b></p> <p>Body construction is to be 14-gauge construction, zinc coated to eliminate rust. All interior compartment back seems will use overlapping vertical flanges. Body will have 14-gauge end panels front and rear for greater support for accessories and to minimize "oil canning". All end panels will have top and bottom flanges at 90 degrees to eliminate distortion or bowing. There will be two supports consisting of two 10-gauge through cross members and two 10-gauge <u>end</u> cross members, plus additional 14-gauge heavy channel section on 12-inch centers. Shelving shall be 18-gauge, heavy spangled galvanized steel for a long-lasting clean appearance, and with rolled edges for strength and safety. All shelving shall be removable and adjustable. Body doors shall be double paneled, triple seal constructed, with full neoprene seal cushion that allows for no metal contact between door and body. All weather stripping is to be of "D" shaped configuration that measures 5/8" x 7/16" which insures for water tightness. Doors shall have 18-gauge outer skin and 20-gauge inner skin. The all-weather stripping mount locations are to be channel type which adds greater strength to the body framework. Doors will have a full-length gutter rail to channel water away from door openings. All door hinges will use a 5/16 rolled rod, along with cast type hinge end brackets that have self-lubricating nylon inserts that are riveted to the body. All body seams are to be caulked to ensure water tightness and all body underside will be 100% under-sealed with heavy duty undercoating. Body compartment tops will be overlaid with steel diamond plate along with bulkhead, back wrappers and floors. All lock pockets are to be polished stainless steel with chromed twist "T" handles on all doors and are fully recessed from door surface with a three-point door locking system.</p>		
<p><b><u>PAINT AND BODY PREP:</u></b></p> <p>Body shall be properly prepared with a wash prime and coated with quality heavy-duty etching primer and sealer before painting. Paint shall be a quality polyurethane product and match with cab color. Body shall have a two (2) year warranty on paint and defects.</p>		



<b><u>ADDITIONAL EQUIPMENT:</u></b>		
<ol style="list-style-type: none"><li>1. Truck to be equipped with a 4000 watt/12-volt power inverter, must be pure sine wave inverter.</li><li>2. An electric start portable welder/generator Miller Model Bobcat 200 Air Pak, and come with ArcReach SuitCase 12, with Bernard BTB Gun. Must also have a 50-foot retractable hose reel mount near welder/air pak.</li><li>2. Must also be outfitted with a Spring-Rewind Twin-Line Oxyacetylene Hose Reel - Includes 1/4in. x 50-feet Hoses.</li><li>3. Two (2) high quality welding lead retractable reels with 100 feet of 4/O welding lead with quick disconnect for stinger and ground clamp on each connected to welder.</li><li>4. 25-gallon water tank with 12-volt water pump, and 2 stage filter system, easy access to fill tank, switch to turn pump on/off, and retractable hose reel with 50 feet high quality 5/8" water hose and auto shut of sprayer.</li><li>5. Roof mounted Federal Signal Navigator 53-inch multi-color (A/W) light bar with Front flood, takedowns, alley lights, work lights. (NO EXCEPTIONS)</li><li>6. Eight (8) Federal Signal MicroPulse® Ultra</li><li>7. Perimeter Lights (2 rear, 2 each side and 2 front) Grill Mounted in Amber/White.</li><li>8. Awarded vender to remain in close contact and be willing to make necessary adjustments during build to all 3 bodies to create best product for District's fence crews.</li><li>9. No Exceptions</li></ol>		

**EXECUTION HEREON IS CERTIFICATION THAT THE UNDERSIGNED HAS READ AND UNDERSTOOD THE INSTRUCTIONS, GENERAL CONDITIONS AND SPECIFICATIONS INCLUDED IN THIS REQUEST FOR QUOTATION AND THAT THE UNDERSIGNED'S PRINCIPAL IS FULLY BOUND AND COMMITTED.**

**Item #1:**

Vendor Must Complete This Section

DESCRIPTION	ORDER DATE	BUILD DATE	DELIVERY DATE
Item #1-			

COST PER UNIT \$ \_\_\_\_\_ QUANTITY OF Three (3) EXTENDED COST \$ \_\_\_\_\_

DELIVERY CHARGE OF ALL UNITS (IF APPLICABLE): \$ \_\_\_\_\_ CA TIRE TAX FEE: \$ \_N/A

TAXES: \$ \_\_\_\_\_ GRAND TOTAL: \$ \_\_\_\_\_

DATE PRICING GOOD THROUGH: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

I hereby swear under penalty that the information provided is true and correct.

Print name: \_\_\_\_\_ Signed by: \_\_\_\_\_ Date: \_\_\_\_\_

**Local Business Affidavit**

The County of Riverside Local Business Preference may be applied to this Request for Proposal/Quotation. If you qualify for this preference, please submit this form along with your response to this RFP/Q.

**Definition of Local Business**

A local business shall mean a business concern, consultant or contractor that meets the following requirements:

1. Have fixed offices located within the geographical boundaries of Riverside County.
2. Be authorized to perform business within the County, and in doing so, credit all sales tax from sales generated within Riverside County to the County.
3. Have at least fifty-one percent (51%) of all employees physically located in and performing business out of said local office.
4. Have a Riverside County business street address, which shall be open with established business hours.
5. Establish proof that it has been located and doing business in Riverside County for at least six (6) months preceding its certification to the County as a local business.

The supporting documentation to be provided along with this form and your response to this RFP/Q includes:

1. **A copy of current BOE 531-A and/or BOE 530-C form** (State, Local & District Sales and Use Tax Return Form). This is what businesses submit to the State Board of Equalization when paying the sales tax to the State of California indicating the amount of the payment to be credited to each jurisdiction (i.e. Counties, Cities).
2. **A current business license** if required for the political jurisdiction the business is located.
3. **Proof of the current business address and 51% of employees performing business out of said office.** The local business needs to be operating from a functional office that is staffed with 51% of the company's employees, during established business hours.

Business Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Length of time at this location: \_\_\_\_\_ Number of Company Employees at this address: \_\_\_\_\_

If less than 6 months, list previous Riverside County location: \_\_\_\_\_

Business License # (where applicable): \_\_\_\_\_ Jurisdiction \_\_\_\_\_

Established Hours of Operation: \_\_\_\_\_

Primary function of this location (i.e., sales, distribution, production, corporate, etc.): \_\_\_\_\_

\_\_\_\_\_  
Signature of Company Official

**Submittal of false data will result in disqualification of Local Preference and/or doing business with Riverside County. Additional information about the application of these preferences can be found in Board Policy B-34 (<https://www.rivcocob.org/wp-content/uploads/2019/06/POLICY-B34.Revised.05-21-19.pdf>).**

---

### **Veteran, Active Duty and/or National Guard Business Affidavit**

The County of Riverside Veteran, National Guard, and/or Active Duty Business Preferences may be applied to this Request for Proposal/Quotation. If you qualify for any of these preferences, please submit this form along with your response to this RFP/Q.

#### **Definitions of Veteran, National Guard, and/or Active Duty Businesses**

*Please check the category you are applying for:*

**A Service-Disabled Veteran-Owned Business (SDVOB) shall mean a business concern, consultant or contractor that is at least 51 percent directly and unconditionally owned and controlled by a combination of one or more service-disabled veteran(s).** A service-disabled veteran is a person who served on active duty with the Army, Air Force, Navy, Marine Corps, or Coast Guard, Federal Reservists, or National Guard and who possesses either a disability rating letter issued by VA establishing a service-connected rating between 0 and 100 percent, or a disability determination from the Department of Defense.

**A Veteran-Owned Business (VOB) shall mean a business concern, consultant or contractor that is at least 51 percent directly and unconditionally owned and controlled by a combination of one or more veteran(s).** A veteran is a person who served on active duty with the Army, Air Force, Navy, Marine Corps, or Coast Guard for any length of time and who was discharged or released under conditions other than dishonorable. Federal Reservists or members of the National Guard called to federal active duty, as well as Federal Reservists or National Guard members who have completed twenty (20) years of service and are eligible to receive Reserve component retirement, also qualify as veterans.

**A National Guard and Federal Reserve Veteran-Owned Business shall mean a business concern, consultant or contractor is at least 51 percent directly and unconditionally owned and controlled by a combination of one or more National Guard or Federal Reservist veteran(s).** Federal Reservists or National Guard veteran is a member who served honorably in the Reserves or National Guard but has no active duty time other than for training purposes only.

**An Active members of the U.S. Armed Forces, National Guard or Federal Reservist-Owned Business shall mean a business concern, consultant or contractor that is at least 51 percent directly and unconditionally owned and controlled by a combination of one or more active members of the U.S. Armed Forces, National Guard or Federal Reservist(s).** An active member is a person who is a current member of the U.S. Armed Forces serving on active duty or who is a current member of the National Guard or Federal Reserve forces serving on Title 10 or Title 32 active duty or current members of the National Guard and Reserve forces.

**A Veteran-Qualified Business (VQB) shall mean a business concern, consultant or contractor that maintains a workforce in which no less than 10% of its total are veteran employees.** A veteran is a person who served on active duty with the Army, Air Force, Navy, Marine Corps, or Coast Guard for any length of time and who was discharged or released under conditions other than dishonorable. Federal Reservists or members of the National Guard called to federal active duty or disabled from a disease or injury incurred or aggravated in the line of duty or while in training status, as well as Federal Reservists or National Guard members who have completed twenty (20) years of service and are eligible to receive Reserve component retirement, also qualify as veterans.

**Submittal of false data will result in disqualification of Veteran Preference and/or doing business with Riverside County.**

**Additional information about the application of these preferences can be found in Board Policy B-34**

**<https://www.rivcocob.org/wp-content/uploads/2019/06/POLICY-B34.Revised05-21-19.pdf>**.

The supporting documentation to be provided along with this form and your response to this RFP/Q includes:

**SDVOB, VOB, VQB Business**

1. A valid DD Form 214 (long form) or NGB Form 22 along with a VA disability rating letter for each veteran owner(s) to establish confirmation of military service and discharge status. National Guard members and Federal Reservists with twenty (20) years or more service shall provide a copy of retirement orders or Military identification card showing retired status from the reserves.

**National Guard and Federal Reserve Veteran-Owned Business**

2. A valid NGB Form 22 for each National Guard veteran owner(s) to establish confirmation of service. A valid DD Form 214 (long form) and an honorable discharge certificate for each Federal Reservist veteran owner(s) to establish confirmation of service.

**Active members of the U.S. Armed Forces, National Guard or Federal Reservist-Owned Business**

3. Proof of service orders or military ID card showing active Reserve, National Guard or Active Duty status in the U.S. Armed Forces.

Business Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Names of Veteran or Active Duty Owner(s) and their ownership percentage (if applicable): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Total Number of Company Employees (if applicable): \_\_\_\_\_ Total Number of Veteran Employees: \_\_\_\_\_

DUNS # (where applicable): \_\_\_\_\_

Hours of Operation: \_\_\_\_\_

\_\_\_\_\_  
Signature of Company Official

\_\_\_\_\_  
Date

**Submittal of false data will result in disqualification of Veteran Preference and/or doing business with Riverside County. Additional information about the application of these preferences can be found in Board Policy B-34 (<https://www.rivcocob.org/wp-content/uploads/2019/06/POLICY-B34.Revised05-21-19.pdf>).**

**Small Business Affidavit**

The County of Riverside Small Business Preference may be applied to this Request for Proposal/Quotation. If you qualify for this preference, please submit this form along with your response to this RFP/Q.

**Definition of Small Business**

A small business shall mean a business concern, consultant or contractor that meets the following requirements:

1. Be independently owned and operated.
2. Not be nationally dominant in its field of operation.
3. Operate primarily within the U.S. and make contributions to the U.S. economy through payment of applicable local, state, and federal taxes.
4. Meet size standards established by the U.S. Small Business Administration which specifies firm size by North American Industrial Classification System (NAICS) codes.

The supporting documentation to be provided along with this form and your response to this RFP/Q includes:

1. **Proof of payment of applicable local, state, and federal taxes.**
2. **A current business license** if required for the political jurisdiction the business is located.
3. **Proof of annual business revenue and number of company employees.**

Business Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Number of Company Employees: \_\_\_\_\_ Annual Revenue: \_\_\_\_\_

NAICS Code(s): \_\_\_\_\_

Business License # (where applicable): \_\_\_\_\_ Jurisdiction \_\_\_\_\_

Established Hours of Operation: \_\_\_\_\_

\_\_\_\_\_  
Signature of Company Official Date

**Submittal of false data will result in disqualification of Veteran Preference and/or doing business with Riverside County. Additional information about the application of these preferences can be found in Board Policy B-34 (<https://www.rivcocob.org/wp-content/uploads/2019/06/POLICY-B34.Revised05-21-19.pdf>).**

# Exhibit A

