

**SANTA MARGARITA WATERSHED
NPDES MUNICIPAL STORMWATER PERMIT
(NPDES No. CAS0108766)**

ANNUAL REPORTING FORMS

FOR

**CITY/COUNTY/DISTRICT
FISCAL YEAR 2004 - 2005**

1. Development Planning
2. Construction
3. Municipal
4. Industrial/Commercial
5. Residential
6. Education
7. Illicit Discharge Detection and Elimination
8. Public Participation
9. Fiscal Analysis Component
10. Non-Storm Water Discharges
11. Receiving Water Limitations
12. Additional Urban Runoff Data
13. Proposed Revisions

**BOARD ORDER NO. R9-2004-001
CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
SAN DIEGO REGION**

DEVELOPMENT PLANNING (SECTION F)

- 1) Description of any amendments to the General Plan or the development project approval process: None

- 2) Number of grading permits issued:

- 3) Number of developments conditioned to meet SUSMP requirements: Not applicable to the first annual report.

- 4) Attach one example of a development project that was conditioned to meet SUSMP requirements and a description of the required BMPs: See Attachment A

- 5) Description of any updates to the environmental review process: None

- 6) Description and number of training efforts conducted during the reporting period (for staff, developers, contractors, etc.), including the number of staff trained.

a) Training:

Training	Training Description	Training Dates	Number of Attendees
WQMP			
		Total	0

b) Summarize the educational and outreach activities the Development Planning Component has conducted over the past year: [i.e., focused brochures, posters - see Education form (Section I)]

**DEVELOPMENT PLANNING
(SECTION F), CONT.**

7) An assessment of program effectiveness based on the measurable goals established in the Permittee's Individual SWMP: Not applicable to the first annual report.

8) Additional Comments/Information:

Describe the major accomplishments of the Development Planning Component over the past year. (General Plan or ordinance revisions, procedure/approval process changes, SUSMP guidance material):

Summarize new activities or improvements to be implemented next year as a result of your self assessment of the Development Planning Component:

Other comments

**DEVELOPMENT PLANNING
(SECTION F), CONT.**

ATTACHMENT A

CONSTRUCTION (SECTION G)

1) Number of inspections conducted:

2) Number and type of enforcement actions related to construction sites:

Enforcement and Compliance Responses	Private Projects	Public Projects
Non-monetary Penalties		
Stop Work Authority		
Fines		
Financial Security		
Permit/Certificate of Occupancy Denial		
Referral to SDRWQCB		
Total	0	0

3) Description of modifications made to the construction and grading approval process:

4) Description and number of training efforts conducted during the reporting period (for staff inspectors, contractors, and construction site operators).

a) Training:

Training	Training Description	Training Dates	Number of Attendees
		Total	0

b) Summarize the internal and external education and outreach activities the Construction Component has conducted over the past year:

**CONSTRUCTION
(SECTION G), CONT.**

- 5) An assessment of program effectiveness based on the measurable goals established in the Permittee's Individual SWMP: Not applicable to the first annual report.

- 6) Additional Comments/Information:

Describe the major accomplishments of the Construction Component over the past year:

Summarize new activities or improvements to be implemented next year as a result of your self assessment of the Construction Component:

Other comments

**MUNICIPAL
(SECTION H.1)**

1) Number of inspections conducted at existing facilities:

2) Number and type of enforcement actions related to construction sites:

Enforcement and Compliance Responses	Number
Education and Information	
Verbal warning	
Written warning	
Other:	
Total	0

3) Number of catch basins and inlets that were inspected and the number that were cleaned:

	Number Inspected	Number Cleaned
Catch Basins and Inlets		

**MUNICIPAL
(SECTION H.1), CONT.**

- 4) Assessment of the amount and type of debris removed from catch basins, streets, and open channels, including an identification of problem areas that generate the most pollutants:

Facility	Type of Debris	Amount (tons)	Problem Areas that Generate Most Pollutants
Catch basins	Paper Plastic Wood Glass Metal Vegetative Litter Other man-made debris		
Total		0.0	tons (wet weight)
Streets	Paper Plastic Wood Glass Metal Vegetative Litter Other man-made debris		
Total		0.0	tons (wet weight)
Open Channels	Paper Plastic Wood Glass Metal Vegetative Litter Other man-made debris		
Total		0.0	tons (wet weight)
Facility Total		0.0	tons (wet weight)

**MUNICIPAL
(SECTION H.1), CONT.**

5) Assessment of effectiveness of BMPs that have been implemented for municipal facilities and activities:

BMP Code	Description	Used		Notes	
SC-10	Non-Stormwater Discharges	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-11	Spill Prevention, Control and Clean-up	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-20	Vehicle and Equipment Fueling	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-21	Vehicle and Equipment Cleaning	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-22	Vehicle and Equipment Repair	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-30	Outdoor Loading/Unloading of Materials	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-31	Outdoor Liquid Container Storage	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-32	Outdoor Equipment Maintenance	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-33	Outdoor Storage of Raw Materials	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-34	Waste Handling and Disposal	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-35	Safe Alternative Products	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-40	Contaminated or Erodible Areas	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-41	Building and Grounds Maintenance	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-42	Building Repair and Construction	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-43	Parking/Storage Area Maintenance	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-44	Drainage System Maintenance	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-60	Housekeeping Practices	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-61	Safe Alternative Products	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-70	Road and Street Maintenance	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-71	Plaza and Sidewalk Cleaning	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-72	Fountain and Pool Maintenance	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-73	Landscape Maintenance	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-74	Drainage System Maintenance	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-75	Waste Handling and Disposal	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	
SC-76	Water and Sewer Utility Maintenance	<input type="checkbox"/>	Yes <input type="checkbox"/>	No	

**MUNICIPAL
(SECTION H.1), CONT.**

6) Description and number of training efforts conducted over the last year (for municipal facility operators and/or inspectors).

a) Training:

Training	Training Description	Training Dates	Number of Attendees
		Total	0

b) Summarize the internal and external education and outreach activities the Municipal Component has conducted over the past year:

7) An assessment of program effectiveness based on the measurable goals established in the Permittee's Individual SWMP: Not applicable to the first annual report.

8) Additional Comments/Information:

Describe the major accomplishments of the Municipal Component over the past year:

Summarize new activities or improvements to be implemented next year as a result of your self assessment of the Municipal Component:

Other comments

**INDUSTRIAL/COMMERCIAL
(SECTION H.2)**

1) Number of inspections conducted:

Category	Number of Inspections
Industrial Facilities	0
High Priority Facilities	
Medium Priority Facilities	
Low Priority Facilities	
Commercial Facilities	0
High Priority Facilities	
Medium Priority Facilities	
Low Priority Facilities	
Total	0

2) Number and type of enforcement actions taken:

Enforcement and Compliance Responses	Industrial	Commercial
Non-Monetary Penalties		
Fines		
Bonding Requirements		
Permit Denial		
Referral to SDRWQCB		
Total	0	0

3) An assessment of program effectiveness based on the measurable goals established in the Permittee's Individual SWMP: Not applicable to the first annual report.

**INDUSTRIAL/COMMERCIAL
(SECTION H.2), CONT.**

4) Additional Comments/Information:

Describe the major accomplishments of the Industrial Component over the past year:

Describe the major accomplishments of the Commercial Component over the past year:

Summarize the internal and external education and outreach activities the Industrial Component has conducted over the past year:

Summarize the internal and external education and outreach activities the Commercial Component has conducted over the past year:

Summarize new activities or improvements to be implemented next year as a result of your self assessment of the Industrial Component:

Summarize new activities or improvements to be implemented next year as a result of your self assessment of the Commercial Component:

Other comments

**RESIDENTIAL
(SECTION H.3)**

1) A description of residential areas that were focused on during the past year:

2) Number and type of enforcement actions taken:

Enforcement and Compliance Responses	Public Projects
Education and information	
Verbal Warning	
Written Warning	
Notice of Non-Compliance	
Administrative Compliance Order	
Misdemeanor	
Infraction	
Citation	
Referral to SDRWQCB	
Total	0

3) An assessment of program effectiveness based on the measurable goals established in the Permittee's Individual SWMP: Not applicable to the first annual report.

4) Additional Comments/Information:

Describe the major accomplishments of the Residential Component over the past year:

Summarize the internal and external education and outreach activities the Residential Component has conducted over the past year:

Summarize new activities or improvements to be implemented next year as a result of your self assessment of the Residential Component:

Other comments

EDUCATION (SECTION I)

- 1) Description of education efforts conducted by the Permittee (not collectively with other Permittees) during the previous year:

Audience	Measures
Permittee Departments and Personnel	Number of Permittee employees trained for: <ul style="list-style-type: none"> • Construction Inspection: • Industrial/Commercial Inspection: • Municipal Facilities and Activities: • Development Planning:
Construction Site Owners and Developers	Outreach events conducted:
Industrial/ Commercial Owners and Operators	Industrial/Commercial outreach events conducted
Residential Community, General Public, Other Public Agencies and Students	Number of Media Impressions in: <ul style="list-style-type: none"> • Newspaper • Mailings • Radio/TV • Billboards • Other • Brochures Number of classroom presentations: Public Education events conducted:

- 2) Assessment of overall program effectiveness based on the measurable goals established in the Permittee's Individual SWMP: Not applicable to the first annual report.
- 3) Additional Comments/Information:
- 4) Describe the major accomplishments of the Education Component over the past year:
- 5) Summarize new activities or improvements to be implemented next year as a result of your self assessment of the Education Component:
- 6) Other comments

ILLICIT DISCHARGE DETECTION AND ELIMINATION (SECTION J)

1) Number of illicit discharges, connections and spills reported and/or identified during the reporting period:

- a) Illicit Discharges (ID):
- b) Illicit Connections (IC):
- c) Spills (S):

2) Number of illicit discharges or connections investigated during the reporting period and the outcome of the investigations:

Type	Category	Substance	Outcome of Investigation
ID	Residential	Oil/Grease	
ID	Residential	Oil/Grease	
ID	Residential	Oil/Grease	
ID	Residential	Oil/Grease	
ID	Residential	Oil/Grease	
ID	Residential	Oil/Grease	

3) Number and types of enforcement actions taken for illicit discharges or connections during the reporting period:

Enforcement and Compliance Responses	Private Facilities	Public Facilities
Non-monetary penalties		
Stop work authority		
Fines		
Financial Security		
Permit/Business License Denial		
Total	0	0

**ILLICIT DISCHARGE DETECTION AND ELIMINATION
(SECTION J), CONT.**

- 4) Number of times your agency's hotline was called during the reporting period, as compared to previous reporting periods.

	Number of Calls	
	2003-04	2004-05
Water Pollution Hotline		

- 5) Number and location of dry weather monitoring sites that were monitored during the reporting period:

Number of Site(s):

Location(s):

**ILLICIT DISCHARGE DETECTION AND ELIMINATION
(SECTION J), CONT.**

- 6) Summary of Illicit Discharge Monitoring Program results, including: 1) All inspection, field screening, and analytical monitoring results; 2) All follow-up and elimination activities; and 3) Any proposed changes to station locations and/or sampling frequencies:

Date	Location	Monitoring Results	Follow-up and Elimination Activities	Proposed Changes
				No Changes Comment(s):
				No Changes Comment(s):
				No Changes Comment(s):
				No Changes Comment(s):
				No Changes Comment(s):
				No Changes Comment(s):
				No Changes Comment(s):
				No Changes Comment(s):
				No Changes Comment(s):
				No Changes Comment(s):

**ILLICIT DISCHARGE DETECTION AND ELIMINATION
(SECTION J), CONT.**

7) An assessment of overall program effectiveness based on the measurable goals established in the Permittee's Individual SWMP: Not applicable to the first annual report.

8) Additional Comments/Information:

Describe the major accomplishments of the Illicit Discharge Detection and Elimination Component over the past year:

Summarize the internal and external education and outreach activities the Illicit Discharge Detection and Elimination Component has conducted over the past year:

Summarize new activities or improvements to be implemented next year as a result of your self assessment of the Illicit Discharge Detection and Elimination Component:

Other comments

PUBLIC PARTICIPATION

1) A description of efforts to include the public urban runoff management programs during the reporting period (i.e., river clean-ups, volunteer monitoring, Permittee council meetings related to the SWMP, etc.): (example for first year - Public review during the permit review process.)

2) Additional Comments/Information:

Assessment of overall program effectiveness based on the measurable goals established in the Permittee's Individual SWMP: Not applicable to the first annual report.

Describe the major accomplishments of the Public Participation Component over the past year:

Summarize the internal and external education and outreach activities the Public Participation Component has conducted over the past year: (see Education Form - Section I)

Summarize new activities or improvements to be implemented next year as a result of your self assessment of the Public Participation Component:

Other comments

FISCAL ANALYSIS COMPONENT

Fiscal Analysis Component - each Permittee shall include an annual fiscal analysis, for each fiscal year covered by Order No. R9-2004-001, in its Individual Annual Report. This analysis shall evaluate the expenditures (such as capital, operation and maintenance, education, and administrative expenditures) necessary to accomplish the activities of the Permittee's Individual SWMP. The analysis shall include the following:

- 1) A report of the previous reporting period's budget and a budget for the upcoming reporting period. To the extent possible, the budgets should be broken down by the following programs:

Program Element	Fiscal Year 200X-200Y		Fiscal Year 200Y-200Z	
	Capital Expenditures	O&M/Admin Expenditure	Capital Expenditures	O&M/Admin Expenditure
Program Management				
Annual Fee for MS4 NPDES Permit				
Implementation Agreement Shared Cost				
Construction Inspections				
Development Planning				
Industrial and Commercial Inspections				
Illicit Connections & Illegal Discharges Program				
Municipal Facilities and Activities				
Public Education & Outreach				
Monitoring Program				
Other				
Total	\$	\$	\$	\$

FISCAL ANALYSIS COMPONENT

(CONT.)

- 2) A description of the source(s) of funds that were utilized during the previous fiscal year and the source(s) of funds proposed to meet the necessary expenditures for the subsequent year, including legal restrictions on the use of such funds.

Source of Funds	Capital Expenditures	Percent of Total Program Funding	Restrictions on Use (if applicable)

- 3) Additional Comments/Information:

Other comments

NON-STORM WATER DISCHARGES

Permittees shall report on any discharge category listed in Requirement B.2 of Order No. R9-2004-001 that was identified as a source of pollutants during the reporting period. For each identified category, the Permittee shall report whether it elected to prohibit the discharge or to require BMPs to reduce pollutants in the discharge to the MEP. If the discharge is not prohibited, the BMPs that will be implemented, or required to be implemented, shall be described in each Permittee's Individual SWMP Annual Report.

Category	Prohibited	BMP to be Implemented
Diverted stream flows	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Rising ground waters	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Uncontaminated ground water infiltration [as defined at 40 CFR 35.2005(20)] to MS4s	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Uncontaminated pumped ground water	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Foundation drains	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Springs	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Water from crawl space pumps	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Footing drains	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Air conditioning condensation	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Flows from riparian habitats and wetlands	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Water line flushing	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Landscape irrigation	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Discharges from potable water sources not subject to NPDES Permit No. CAG679001, other than water main breaks	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Irrigation water	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Lawn watering	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Individual residential car washing	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Non-emergency fire fighting flows	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Dechlorinated swimming pool discharges	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable

1) Additional Comments/Information: Other comments

RECEIVING WATER LIMITATIONS

This section includes the report required pursuant to Requirement C.2.a. of Order No. R9-2004-001, if applicable.

Requirement C.2.a. states:

“Upon a determination by either a Permittee or the SDRWQCB that MS4 discharges are causing or contributing to an exceedance of an applicable water quality standard, the Permittee shall promptly notify and thereafter submit a report to the SDRWQCB that describes BMPs that are currently being implemented and additional BMPs that will be implemented to prevent or reduce any pollutants that are causing or contributing to the exceedance of water quality standards. The report may be incorporated in the SWMP Annual Report unless the SDRWQCB directs an earlier submittal. The report shall include an implementation schedule. The SDRWQCB may require modifications to the report;”

Not Applicable or Contained Herein as Appendix A....

ADDITIONAL URBAN RUNOFF DATA

This section is a summary of all urban runoff related data not included in the annual monitoring report (e.g., special investigations).

Not Applicable or Contained Herein as Appendix A...

PROPOSED REVISIONS

This section includes proposed revisions to the Individual SWMP, including areas in need of improvement based on the assessment of effectiveness of each program component.

Not Applicable or Contained Herein as Appendix A...