

**APPENDIX R**  
**Co-Permittee Standardized Reporting Forms**

# **ANNUAL REPORTING FORMS**

## **SANTA ANA REGION NPDES MUNICIPAL STORMWATER PERMIT (NPDES No. CAS618033)**

**FOR**

**FISCAL YEAR 2004-2005**

1. Legal Authority
2. Illegal Connection / Illicit Discharge Control
3. New Development - General Plan
4. Construction Activities
5. Industrial/Commercial Facilities
6. Municipal Facilities Programs and Activities

**BOARD ORDER NO. R8-2002-0011  
CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD  
SANTA ANA REGION**

**LEGAL AUTHORITY**

*2005 Annual Progress Report*

*Santa Ana Region NPDES Municipal Stormwater Permit*

Contact Person: \_\_\_\_\_  
Prepared By: \_\_\_\_\_

Telephone: \_\_\_\_\_  
Date: \_\_\_\_\_

**Provision No. I.B.1.a and V of the Santa Ana Region NPDES Municipal Stormwater Permit (Board Order No. R8-2002-0011) requires each Permittee to maintain adequate legal authority as required by the NPDES Municipal Stormwater Permit program [40 CFR Part 122.26(d)(2)(i)(A-F)].**

- (i). Adequate legal authority. A demonstration that the applicant can operate pursuant to legal authority established by statute, ordinance or series of contracts which authorizes or enables the applicant at a minimum to:*
  - (A) Control, through ordinance, permit, contract, order or similar means, the contribution of pollutants to the municipal storm sewer by storm water discharges associated with industrial activity and the quality of storm water discharged from sites of industrial activity;*
  - (B) Prohibit through ordinance, order or similar means, illicit discharges to the municipal separate storm sewer;*
  - (C) Control through ordinance, order or similar means the discharge to a municipal separate storm sewer of spills, dumping or disposal of materials other than storm water;*
  - (D) Control through interagency agreements among co-applicants the contribution of pollutants from one portion of the municipals system to another portion of the municipal system;*
  - (E) Require compliance with conditions in ordinances, permits, contracts or orders; and*
  - (F) Carry out all inspection, surveillance and monitoring procedures necessary to determine compliance and noncompliance with permit conditions including the prohibition on illicit discharges to the municipal separate storm sewer.*

*(continued on next page)*

**Attach additional information and/or supporting documents on separate sheet(s) as necessary.**

**LEGAL AUTHORITY**

*2005 Annual Progress Report*

*Santa Ana NPDES Municipal Stormwater Permit*

Provision No. V.F requires the Permittees to annually provide a report containing a review of their Storm Water Ordinances and their ordinance enforcement practices to assess their effectiveness in prohibiting non-exempt, non-storm water discharges to the MS4s.

**V.F** Does your agency's Stormwater Ordinance prohibit:

1. Sewage where co-permittee operates a POTW and associated sewage collection system?  
Yes  No
2. Wash water resulting from hosing or cleaning of gas stations and other types of automobile service stations?  
Yes  No
3. Discharges resulting from the cleaning, repair, or maintenance of equipment, machinery or facilities, including motor vehicles, concrete mixing equipment, portable toilet servicing, etc?  
Yes  No
4. Wash water from mobile auto detailing and washing, steam and pressure cleaning, carpet cleaning, etc?  
Yes  No
5. Water from cleaning of municipal, industrial, and commercial areas including parking lots, streets, sidewalks, driveways, patios, plazas, work yards and outdoor eating or drinking areas, containing chemicals or detergents and without prior sweeping, etc?  
Yes  No
6. Runoff from material storage areas or uncovered receptacles that contain chemicals, fuels, grease, oil or other hazardous materials?  
Yes  No
7. Discharges of runoff from the washing of toxic materials from paved or unpaved areas?  
Yes  No
8. Discharges from pool or fountain water containing chlorine, biocides, or other chemicals; pool filter backwash containing debris and chlorine?  
Yes  No
9. Pet waste, yard waste, debris, sediment, etc?  
Yes  No
10. Restaurant or food processing facility wastes such as grease, floor mat and trash bin wash water, food waste?  
Yes  No
11. If any of the above points have not been met, please describe what actions are being taken to satisfy these requirements.  

---

**Attach additional information and/or supporting documents on separate sheet(s) as necessary.**

**ILLEGAL CONNECTION / ILLICIT DISCHARGE CONTROL**

*2005 Annual Progress Report*

*Santa Ana Region NPDES Municipal Stormwater Permit*

Contact Person: \_\_\_\_\_  
Prepared By: \_\_\_\_\_

Telephone: \_\_\_\_\_  
Date: \_\_\_\_\_

**Provision Nos. VI.A and VI.B of the Santa Ana NPDES Municipal Stormwater Permit requires each Permittee to continue to prohibit illicit connections and illegal discharges to the MS4s, to continue to implement and improve routine inspection and monitoring and reporting programs for their MS4s, to investigate and eliminate or permit illicit connections or illegal discharges, and to immediately, upon becoming aware of the circumstances, investigate all spills, leaks, and/or illegal discharges to the MS4s.**

1. Estimate the amount of pipe and/or open channel facilities currently owned, operated or maintained by your agency:

Pipe \_\_\_\_\_ L.F. Channel \_\_\_\_\_ L.F.

2. Describe your agency's current program/plans for detecting illegal connections to the MS4.

\_\_\_\_\_

3. Describe your agency's current program/plans for enforcing the elimination of illegal connections to the MS4.

\_\_\_\_\_

4. Over the past year, has your agency's overall level of effort substantially increased, decreased, or stayed the same? Increased  Decreased  No Change

5. Describe your agency's program for enforcing regulations regarding illicit discharges and improper disposal of pollutants into storm drains/channels.

\_\_\_\_\_

6. Over the past year, has your agency's overall level of effort substantially increased, decreased, or stayed the same? Increased  Decreased  No Change

7. If yes, did your agency conduct any reconnaissance inspections of its stormwater facilities for the 2004-2005 fiscal year? Yes  No

If yes, please identify the amount of pipe or channel inspected:

Pipe \_\_\_\_\_ L.F. Channel \_\_\_\_\_ L.F.

*(continued on next page)*

**Attach additional information and/or supporting documents on separate sheet(s) as necessary.**

**ILLEGAL CONNECTION/ILLICIT DISCHARGE CONTROL**

2005 Annual Progress Report

Santa Ana NPDES Municipal Stormwater Permit

7. What percentage of your agency's stormwater facilities have been inspected?

Amount of pipe: \_\_\_\_\_%                      Amount of channel: \_\_\_\_\_%

8. What method of inspection was used?

Visual                       Smoke testing                       Dye testing                       Video

Other (describe): \_\_\_\_\_

9. To date, how many illicit connections have been found?

Number into pipes: \_\_\_\_\_                      Number into channels: \_\_\_\_\_

10. Has your agency designated an employee or department to receive, log, and follow up on reports of illegal dumping or suspicious discharges?                      Yes                       No

If yes, please identify the principal point(s) of contact:

Department: \_\_\_\_\_                      Department: \_\_\_\_\_

Section: \_\_\_\_\_                      Section: \_\_\_\_\_

Name: \_\_\_\_\_                      Name: \_\_\_\_\_

Telephone: \_\_\_\_\_                      Telephone: \_\_\_\_\_

If no, please describe your current plans (including a time schedule) for responding to reports of illegal dumping or suspicious discharges.

\_\_\_\_\_

11. Does your agency maintain an incident log, database, or other records of illegal dumping/illicit discharge reports?                      Yes                       No

If yes, please attach a sample listing of the incident log or database report.

12. Please identify the location where these records are kept.

Department: \_\_\_\_\_

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

**VI.C** Has your agency implemented control measures to reduce and/or to eliminate the discharge of pollutants, including trash and debris, from MS4s to the Receiving Water? Yes                       No

If yes, please describe the measures implemented.

\_\_\_\_\_

*(continued on next page)*

**Attach additional information and/or supporting documents on separate sheet(s) as necessary.**

**ILLEGAL CONNECTION/ILLICIT DISCHARGE CONTROL**

*2005 Annual Progress Report*

*Santa Ana NPDES Municipal Stormwater Permit*

**Provision No. VI.D requires each Permittee to assess the relative efficiency and cost effectiveness of the available BMPs and the BMP s currently implemented for the control of anthropogenic litter (e.g. street sweeping, catch basin cleaning, deployment of trash receptacles, public education, etc.) and develop recommendations for improving the effectiveness of the currently implemented measures, and implement appropriate BMPs to control trash in Urban Runoff. The Permittees are also required to establish a system to record visual observation information regarding the materials collected from the MS4 (e.g. office, residential, commercial, and industrial waste), and problem areas.**

1. Describe your agency's assessment of BMPs currently implemented for the control of anthropogenic letter and identify recommendations for improvements.

---

2. Has your agency established a system to record visual observations regarding the materials collected from the MS4?

Yes  No

If yes, please describe the system.

---

3. Please describe the findings of the visual field observations relative to materials collected from the MS4 and include any supporting field data.

---

**Attach additional information and/or supporting documents on separate sheet(s) as necessary.**

**NEW DEVELOPMENT – GENERAL PLAN REVIEW**

*2005 Annual Progress Report*

*Santa Ana NPDES Municipal Stormwater Permit*

Contact Person: \_\_\_\_\_  
Prepared By: \_\_\_\_\_

Telephone: \_\_\_\_\_  
Date: \_\_\_\_\_

**Provision No. VIII.A.9 of the Santa Ana NPDES Municipal Stormwater Permit requires each Permittee to review its General Plan and related land use ordinances and land use approval process (including but not limited to, its approved development standards, zoning ordinances, standard conditions of approval, or project development guidelines) to ensure that the principles and policies shown in Provision No. VIII.A.9 a-f are properly considered and incorporated into the land use approval process.**

1. Has your agency reviewed its General Plan and related land use ordinances and documents? Yes  No

If yes, please describe the findings of the review and actions taken.

---

**Attach additional information and/or supporting documents on separate sheet(s) as necessary.**



**CONSTRUCTION ACTIVITIES**

*2005 Annual Progress Report  
Santa Ana Region NPDES Municipal Stormwater Permit*

Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Prepared By: \_\_\_\_\_ Date: \_\_\_\_\_

**Provision Nos. IX.A.5 & 6 of the Santa Ana Region MS4 Permit requires each Permittee to provide training to staff involved in inspecting construction sites.**

1. Has your agency provided training to staff involved in conducting inspections at construction sites in the following areas:
- a. Stormwater ordinance, resolutions and codes Yes  No
  - b. The Order and the DAMP Yes  No
  - c. The Construction Activity Permits Yes  No
  - d. Enforcement and compliance procedures Yes  No
  - e. Stormwater pollution prevention plans Yes  No
  - f. Selection and maintenance of appropriate BMPs for construction sites, including erosion and sediment control Yes  No

If yes, please identify the training session information. Attach additional sheets if necessary.

Date	Location	Sponsor	No. of Participants	Department

- 2.A. Have staff members in the public works, engineering, building, or planning departments attended any training classes on construction site BMPs? Yes  No

If yes, please identify the training session information. Attach additional sheets if necessary.

Date	Location	Sponsor	No. of Participants	Department

*(continued on next page)*

**Attach additional information and/or supporting documents on separate sheet(s) as necessary.**

**CONSTRUCTION ACTIVITIES**

*2004 Annual Progress Report*

*Santa Ana NPDES Municipal Stormwater Permit*

2.B. What did the training emphasize (IX.A.5)?

- BMP selection
- Material management practices
- Water quality impacts
- The Order, WQMP and the DAMP

- BMP Installation
- BMP maintenance
- Construction Activity Permits
- The E/CS

Other (describe) \_\_\_\_\_

3. If any of the above points have not been met, please describe what action is currently being taken to satisfy the requirement(s). Also, please provide an estimate of completion for any outstanding tasks.

---

**INDUSTRIAL/COMMERCIAL ACTIVITIES**

*2005 Annual Progress Report  
Santa Ana NPDES Municipal Stormwater Permit*

Contact Person: \_\_\_\_\_  
Prepared By: \_\_\_\_\_

Telephone: \_\_\_\_\_  
Date: \_\_\_\_\_

**Provision Nos. IX.B & C of the Santa Ana Region MS4 Permit requires each Permittee to develop and update an industrial and commercial facilities database, including facility information, priority, and inspection information.**

1. Has your agency developed and maintained an industrial and commercial facilities inventory database as specified in Section **IX.B.1 & C.1**? Yes  No

If yes, attach a summary of the number of industrial and commercial facilities compliance surveys/inspections and the actions taken as specified in Section **IX.B. 9 & C. 9**.

2. Has your agency prioritized and inspected all inventoried industrial and commercial facilities as specified in Section **IX.B.2 & 3 and C.4 & 5**? Yes  No

3. Has your agency updated the commercial site database to include the additional categories of commercial facilities as specified in Section **IX.C.2**? Yes  No

4. As specified in Section **IX.B.4**, do your agency's industrial facility compliance surveys and inspections address the following?

- a. Check for submittal of NOI to comply with the General Industrial Permit? Yes  No

- b. Confirm compliance with your agency's Storm Water Ordinance? Yes  No

- c. Check for active non-storm water discharges, potential illicit connections, and illegal discharges to the MS4? Yes  No

- d. Potential for discharge of pollutants in Urban Runoff from material storage areas, vehicle or equipment fueling or maintenance, waste handling, hazardous materials handling or storage, delivery areas or loading docks, or other hazardous outdoor work areas? Yes  No

- e. Implementation and maintenance of appropriate BMPs for industrial facilities? Yes  No

*(continued on next page)*

**Provision Nos. IX.B.10-12 & IX.C.13-15 of the Santa Ana NPDES Municipal Stormwater  
Attach additional information and/or supporting documents on separate sheet(s) as necessary.**

**INDUSTRIAL/COMMERCIAL ACTIVITIES**

2004 Annual Progress Report

Santa Ana NPDES Municipal Stormwater Permit

**Permit require each Permittee to provide training to staff involved in conducting industrial facilities compliance surveys/inspections.**

1. Has your agency provided training to staff, involved in conducting inspections at industrial facilities, that addresses the following areas:
  - a. Storm Water Ordinance Yes  No
  - b. This Order and the DAMP Yes  No
  - c. The General Industrial Activities Storm Water Permit and any other Permit issued to industrial facilities within the Permit area Yes  No
  - d. The E/CS Yes  No
  - e. Pollution Prevention Plans Yes  No
  - f. Implementation of appropriate BMPs for industrial facilities Yes  No

If yes, please identify the training session information and documentation of notification of the Regional Board of such training. Attach additional sheets if necessary.

Date	Location	Sponsor	No. of Participants	Department

- 2.A. Have staff members in the public works, engineering, building, or planning departments attended any training classes on industrial facility BMPs? Yes  No

If yes, please identify the training session information. Attach additional sheets if necessary.

Date	Location	Sponsor	No. of Participants	Department

*(continued on next page)*

**Attach additional information and/or supporting documents on separate sheet(s) as necessary.**

**INDUSTRIAL/COMMERCIAL ACTIVITIES**

*2004 Annual Progress Report*

*Santa Ana NPDES Municipal Stormwater Permit*

4. What did the training emphasize?

BMP selection

Material management practices

Water quality impacts

Installation

BMP maintenance

Other (describe) \_\_\_\_\_

5. If any of the above points have not been met, please describe what action is currently being taken to satisfy the requirement(s). Also, please provide an estimate of completion for any outstanding tasks.

\_\_\_\_\_

# MUNICIPAL FACILITIES PROGRAMS AND ACTIVITIES

## *2005 Annual Progress Report Santa Ana NPDES Municipal Stormwater Permit*

Contact Person: \_\_\_\_\_  
Prepared By: \_\_\_\_\_

Telephone: \_\_\_\_\_  
Date: \_\_\_\_\_

**Provision No. XI.D of the Santa Ana NPDES Municipal Stormwater Permit requires each Permittee to evaluate their established *criteria for inspections* of the MS4s and establish *criteria for regular maintenance* thereof. The MS4 includes catch basins, open channels, and retention/detention basins. This information was initially required in the 2003 Annual Report and is to be evaluated and reported annually.**

1. Describe your agency's *criteria for regular inspections* of the elements of your MS4 facilities considering the following factors as applicable:

- Time of year
  - Type of facility (storm drain inlet, open channel, retention/detention basins)
  - Tributary watershed/land use considerations
  - Proximity to Receiving Water
  - Receiving Water beneficial uses and impairments of beneficial uses, historical pollutant types and loads from past inspections/cleanings
  - Regulatory restrictions (TMDL)
  - Cost/benefit
- 

2. Describe your agency's *criteria for regular maintenance* of your MS4 facilities considering the following factors as applicable.

- Time of year (pre-storm season, post storm season)
  - Type of facility (storm drain inlet, open channel, retention/detention basins)
  - Type of material accumulated in facility (hazardous, sanitary waste, litter, sediment, vegetation)
  - Type of structural restoration needed
  - Tributary watershed/land use considerations (urban/non-urban, industrial, commercial, residential)
  - Proximity to Receiving Water
  - Receiving Water beneficial uses and impairments of beneficial uses
  - Historical pollutant types and loads from past inspections/cleanings
  - Regulatory restrictions (TMDL)
  - Cost/benefit
- 

*(continued on next page)*

**Attach additional information and/or supporting documents on separate sheet(s) as necessary.**

**MUNICIPAL FACILITIES PROGRAMS AND ACTIVITIES**

*2004 Annual Progress Report*

*Santa Ana NPDES Municipal Stormwater Permit*

**Provision No. XI. G of the Santa Ana NPDES Municipal Stormwater Permit requires each Permittee to evaluate the inspection and maintenance frequency for the MS4 on an annual basis.**

1. Has your agency evaluated your program for the MS4 inspection and maintenance frequency?  
Yes  No

Describe the results of the evaluation and identify modifications to your agency's program as a result of this evaluation.

---

**Provision No. XI.K of the Santa Ana NPDES Municipal Stormwater Permit requires each Permittee to provide training to the public agency staff and to contract field operations staff on fertilizer and pesticide management, model maintenance procedures, and other pollution control measures. Permittee staff responsible for application of fertilizer or pesticides shall attend at least three of these training sessions during the five-year term of this Order (from 2002 to 2007).**

2. Describe the training that your agency staff and/or contract field operations staff have received regarding fertilizer and pesticide management, model maintenance procedures, and other pollution control measures.
- 

**Provision No. XI.M of the Santa Ana NPDES Municipal Stormwater Permit requires each Permittee to annually evaluate their street/road sweeping frequency based on land use and historical information to determine the need to revise their sweeping frequency.**

3. Describe the measures that your agency has taken to evaluate the street/road sweeping frequency based on land use and historical information to determine the need to revise their sweeping frequency.
- 

**Attach additional information and/or supporting documents on separate sheet(s) as necessary.**

**FINAL**

**SANTA MARGARITA WATERSHED  
NPDES MUNICIPAL STORMWATER PERMIT  
(NPDES No. CAS0108766)**

**ANNUAL REPORTING FORM**

**FOR**

**FISCAL YEAR 2004 - 2005**

**WATERSHED SWMP**

**BOARD ORDER NO. R9-2004-001  
CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD  
SAN DIEGO REGION**



## **Watershed SWMP**

The Watershed Annual Report, to be produced by the Principal Permittee shall describe the area-wide and watershed-based programs and activities (as described in the Watershed SWMP) conducted during the previous reporting period. At a minimum, the Watershed Annual Report shall contain the following information:

- a) Area-wide and watershed-based activities conducted during the reporting period:
  
- b) Efforts to coordinate with other stakeholders in the Santa Margarita Watershed, such as San Diego County and the U.S. Marine Corps Base Camp Pendleton:
  
- c) An assessment of water quality in the Santa Margarita watershed area of Riverside County, including consideration of data from the previous monitoring report:
  
- d) Water quality improvement or degradation that has been identified:
  
- e) Prioritized water quality problems and identification of potential sources:
  
- f) Watershed-specific educational activities conducted:
  
- g) Recommended activities to be conducted jointly by the Permittees to address the identified water quality problems:

## **Watershed SWMP (Continued)**

- h) Area-wide and watershed-based measurable goals as specified in the Watershed SWMP:
  - 1. Material collected from HHW/ABOP activities:
  - 2. Material removed from MS4 by regional clean-ups:
  - 3. Number of staff/public training activities:
  - 4. Media impressions:
  - 5. Outreach events conducted:
    - Test results:
  - 6. Classroom presentations:
    - Test results:
  - 7. Number of urban runoff complaints received through hotlines:
- i) An assessment of overall program effectiveness based on the measurable goals listed in item h:
- j) Proposed revisions to the Watershed SWMP:

**FINAL**

**SANTA MARGARITA WATERSHED  
NPDES MUNICIPAL STORMWATER PERMIT  
(NPDES No. CAS0108766)**

**ANNUAL REPORTING FORMS**

**FOR**

**CITY/COUNTY/DISTRICT  
FISCAL YEAR 2004 - 2005**

1. Development Planning
2. Construction
3. Municipal
4. Industrial/Commercial
5. Residential
6. Education
7. Illicit Discharge Detection and Elimination
8. Public Participation
9. Assessment of Program Effectiveness
10. Fiscal Analysis Component
11. Non-Storm Water Discharges
12. Receiving Water Limitations
13. Additional Urban Runoff Data
14. Proposed Revisions

**BOARD ORDER NO. R9-2004-001  
CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD  
SAN DIEGO REGION**

## DEVELOPMENT PLANNING (SECTION F)

- 1) Description of any amendments to the General Plan or the development project approval process: None
  
- 2) Number of grading permits issued:
  
- 3) Number of developments conditioned to meet SUSMP requirements: Not applicable to the first annual report.
  
- 4) Attach one example of a development project that was conditioned to meet SUSMP requirements and a description of the required BMPs: See Attachment A
  
- 5) Description of any updates to the environmental review process: None
  
- 6) Description and number of training efforts conducted during the reporting period (for staff, developers, contractors, etc.), including the number of staff trained.

a) Training:

Training	Training Description	Training Dates	Number of Attendees
WQMP			
		<b>Total</b>	<b>0</b>

- b) Summarize the educational and outreach activities the Development Planning Component has conducted over the past year: [i.e., focused brochures, posters - see Education form (Section I)]

**DEVELOPMENT PLANNING  
(SECTION F), CONT.**

7) An assessment of program effectiveness based on the measurable goals established in the Permittee's Individual SWMP: Not applicable to the first annual report.

8) Additional Comments/Information:

Describe the major accomplishments of the Development Planning Component over the past year. (General Plan or ordinance revisions, procedure/approval process changes, SUSMP guidance material):

Summarize new activities or improvements to be implemented next year as a result of your self assessment of the Development Planning Component:

Other comments

**DEVELOPMENT PLANNING  
(SECTION F), CONT.**

**ATTACHMENT A**

## CONSTRUCTION (SECTION G)

- 1) Number of inspections conducted:
  
- 2) Number and type of enforcement actions related to construction sites:

Enforcement and Compliance Responses	Private Projects	Public Projects
Non-monetary Penalties		
Stop Work Authority		
Fines		
Financial Security		
Permit/Certificate of Occupancy Denial		
Referral to SDRWQCB		
<b>Total</b>		

- 3) Description of modifications made to the construction and grading approval process:
  
- 4) Description and number of municipal employee training efforts conducted during the reporting period.
  - a) Municipal Employee Training:

Training	Training Description	Training Dates	Number of Attendees
<b>Total</b>			

- b) Summarize any additional education and outreach activities conducted for project applicants, contractors, developers, property owners, and/or other responsible parties in support of the Construction Component:

**CONSTRUCTION  
(SECTION G), CONT.**

5) An assessment of program effectiveness based on the measurable goals established in the Permittee's Individual SWMP: Not applicable to the first annual report.

6) Additional Comments/Information:

Describe the major accomplishments of the Construction Component over the past year:

Summarize new activities or improvements to be implemented next year as a result of your self assessment of the Construction Component:

Other comments



**MUNICIPAL  
(SECTION H.1)**

1) Number of inspections conducted at existing facilities:

2) Number and type of enforcement actions related to construction sites:

<b>Enforcement and Compliance Responses</b>	<b>Number</b>
Education and Information	
Verbal warning	
Written warning	
Other:	
<b>Total</b>	

3) Number of catch basins and inlets that were inspected and the number that were cleaned:

	<b>Number Inspected</b>	<b>Number Cleaned</b>
Catch Basins and Inlets		

**MUNICIPAL  
(SECTION H.1), CONT.**

- 4) Assessment of the amount and type of debris removed from catch basins, streets, and open channels, including an identification of problem areas that generate the most pollutants:

<b>Facility</b>	<b>Type of Debris</b>	<b>Approx. %</b>	<b>Problem Areas that Generate Most Pollutants</b>
<b>Catch basins</b>	Paper Plastic Wood Glass Metal Vegetative Litter Other man-made debris		
<b>Total</b>		<b>0.0</b>	<b>tons (wet weight)</b>
<b>Streets</b>	Paper Plastic Wood Glass Metal Vegetative Litter Other man-made debris		
<b>Total</b>		<b>0.0</b>	<b>tons (wet weight)</b>
<b>Open Channels</b>	Paper Plastic Wood Glass Metal Vegetative Litter Other man-made debris		
<b>Total</b>		<b>0.0</b>	<b>tons (wet weight)</b>
<b>Facility Total</b>		<b>0.0</b>	<b>tons (wet weight)</b>

**MUNICIPAL  
(SECTION H.1), CONT.**

5) Assessment of effectiveness of BMPs that have been implemented for municipal facilities and activities:

<b>BMP Code</b>	<b>Description</b>	<b>Used</b>		<b>Notes</b>
SC-10	Non-Stormwater Discharges	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-11	Spill Prevention, Control and Clean-up	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-20	Vehicle and Equipment Fueling	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-21	Vehicle and Equipment Cleaning	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-22	Vehicle and Equipment Repair	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-30	Outdoor Loading/Unloading of Materials	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-31	Outdoor Liquid Container Storage	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-32	Outdoor Equipment Maintenance	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-33	Outdoor Storage of Raw Materials	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-34	Waste Handling and Disposal	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-35	Safe Alternative Products	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-40	Contaminated or Erodible Areas	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-41	Building and Grounds Maintenance	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-42	Building Repair and Construction	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-43	Parking/Storage Area Maintenance	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-44	Drainage System Maintenance	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-60	Housekeeping Practices	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-61	Safe Alternative Products	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-70	Road and Street Maintenance	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-71	Plaza and Sidewalk Cleaning	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-72	Fountain and Pool Maintenance	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-73	Landscape Maintenance	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-74	Drainage System Maintenance	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-75	Waste Handling and Disposal	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SC-76	Water and Sewer Utility Maintenance	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

Assessment of the effectiveness of BMPs that have been implemented for municipal facilities and activities:

**MUNICIPAL  
(SECTION H.1), CONT.**

6) Description and number of training efforts conducted over the last year (for municipal facility operators and/or inspectors).

a) Training:

<b>Training</b>	<b>Training Description</b>	<b>Training Dates</b>	<b>Number of Attendees</b>
		<b>Total</b>	<b>0</b>

b) Summarize the internal and external education and outreach activities the Municipal Component has conducted over the past year:

7) An assessment of program effectiveness based on the measurable goals established in the Permittee’s Individual SWMP: Not applicable to the first annual report.

8) Additional Comments/Information:

Describe the major accomplishments of the Municipal Component over the past year:

Summarize new activities or improvements to be implemented next year as a result of your self assessment of the Municipal Component:

Other comments

**INDUSTRIAL/COMMERCIAL  
(SECTION H.2)**

1) Number of inspections conducted:

Category	Number of Inspections
<b>Industrial Facilities</b>	
High Priority Facilities	
Medium Priority Facilities	
Low Priority Facilities	
<b>Commercial Facilities</b>	
High Priority Facilities	
Medium Priority Facilities	
Low Priority Facilities	
<b>Total</b>	

2) Number and type of enforcement actions taken:

Enforcement and Compliance Responses	Industrial	Commercial
Non-Monetary Penalties		
Fines		
Bonding Requirements		
Permit Denial		
Referral to SDRWQCB		
<b>Total</b>		

3) An assessment of program effectiveness based on the measurable goals established in the Permittee's Individual SWMP: Not applicable to the first annual report.

**INDUSTRIAL/COMMERCIAL  
(SECTION H.2) CON'T**

4) Additional Comments/Information:

Describe the major accomplishments of the Industrial Component over the past year:

Describe the major accomplishments of the Commercial Component over the past year:

Summarize the internal and external education and outreach activities the Industrial Component has conducted over the past year:

Summarize the internal and external education and outreach activities the Commercial Component has conducted over the past year:

Summarize new activities or improvements to be implemented next year as a result of your self assessment of the Industrial Component:

Summarize new activities or improvements to be implemented next year as a result of your self assessment of the Commercial Component:

Other comments

**RESIDENTIAL  
(SECTION H.3)**

- 1) A description of residential areas that were focused on during the past year:
  
- 2) Number and type of enforcement actions taken:

<b>Enforcement and Compliance Responses</b>	<b>Public Projects</b>
Education and information	
Verbal Warning	
Written Warning	
Notice of Non-Compliance	
Administrative Compliance Order	
Misdemeanor	
Infraction	
Citation	
Referral to SDRWQCB	
<b>Total</b>	

- 3) An assessment of program effectiveness based on the measurable goals established in the Permittee’s Individual SWMP: Not applicable to the first annual report.
  
- 4) Additional Comments/Information:

Describe the major accomplishments of the Residential Component over the past year:

Summarize the internal and external education and outreach activities the Residential Component has conducted over the past year:

Summarize new activities or improvements to be implemented next year as a result of your self assessment of the Residential Component:

Other comments

## EDUCATION (SECTION I)

- 1) Description of education efforts conducted by the Permittee (not collectively with other Permittees) during the previous year:

Audience	Measures
Permittee Departments and Personnel	Number of Permittee employees trained for: <ul style="list-style-type: none"> <li>• Construction Inspection:</li> <li>• Industrial/Commercial Inspection:</li> <li>• Municipal Facilities and Activities:</li> <li>• Development Planning:</li> </ul>
Construction Site Owners and Developers	Outreach events conducted:
Industrial/ Commercial Owners and Operators	Industrial/Commercial outreach events conducted
Residential Community, General Public, Other Public Agencies and Students	Number of Media Impressions in: <ul style="list-style-type: none"> <li>• Newspaper</li> <li>• Mailings</li> <li>• Radio/TV</li> <li>• Billboards</li> <li>• Other</li> <li>• Brochures</li> </ul> Number of classroom presentations: Public Education events conducted:

- 2) Assessment of overall program effectiveness based on the measurable goals established in the Permittee's Individual SWMP: Not applicable to the first annual report.
- 3) Additional Comments/Information:
- 4) Describe the major accomplishments of the Education Component over the past year:
- 5) Summarize new activities or improvements to be implemented next year as a result of your self assessment of the Education Component:
- 6) Other comments



**ILLICIT DISCHARGE DETECTION AND ELIMINATION  
(SECTION J)**

- 1) Number of illicit discharges, connections and spills reported and/or identified during the reporting period:
  - a) Illicit Discharges (ID):
  - b) Illicit Connections (IC):
  - c) Spills (S):

- 2) Number of illicit discharges or connections investigated during the reporting period and the outcome of the investigations:

Type	Category	Substance	Outcome of Investigation
ID	Residential	Oil/Grease	
ID	Residential	Oil/Grease	
ID	Residential	Oil/Grease	
ID	Residential	Oil/Grease	
ID	Residential	Oil/Grease	
ID	Residential	Oil/Grease	

- 3) Number and types of enforcement actions taken for illicit discharges or connections during the reporting period:

Enforcement and Compliance Responses	Private Facilities	Public Facilities
Non-monetary penalties		
Stop work authority		
Fines		
Financial Security		
Permit/Business License Denial		
<b>Total</b>	<b>0</b>	<b>0</b>

**ILLICIT DISCHARGE DETECTION AND ELIMINATION  
(SECTION J), CONT.**

- 4) Number of times your agency's hotline was called during the reporting period, as compared to previous reporting periods.

	Number of Calls	
	2003-04	2004-05
Water Pollution Hotline		

- 5) Number and location of dry weather monitoring sites that were monitored during the reporting period:

Number of Site(s):

Location(s):

**ILLICIT DISCHARGE DETECTION AND ELIMINATION  
(SECTION J), CONT.**

- 6) Summary of Illicit Discharge Monitoring Program results, including: 1) All inspection, field screening, and analytical monitoring results; 2) All follow-up and elimination activities; and 3) Any proposed changes to station locations and/or sampling frequencies:

<b>Date</b>	<b>Location</b>	<b>Monitoring Results</b>	<b>Follow-up and Elimination Activities</b>	<b>Proposed Changes</b>
				No Changes Comment(s):
				No Changes Comment(s):
				No Changes Comment(s):
				No Changes Comment(s):
				No Changes Comment(s):
				No Changes Comment(s):
				No Changes Comment(s):
				No Changes Comment(s):
				No Changes Comment(s):
				No Changes Comment(s):

**ILLICIT DISCHARGE DETECTION AND ELIMINATION  
(SECTION J), CONT.**

7) An assessment of overall program effectiveness based on the measurable goals established in the Permittee's Individual SWMP: Not applicable to the first annual report.

8) Additional Comments/Information:

Describe the major accomplishments of the Illicit Discharge Detection and Elimination Component over the past year:

Summarize the internal and external education and outreach activities the Illicit Discharge Detection and Elimination Component has conducted over the past year:

Summarize new activities or improvements to be implemented next year as a result of your self assessment of the Illicit Discharge Detection and Elimination Component:

Other comments

## PUBLIC PARTICIPATION

1) A description of efforts to include the public urban runoff management programs during the reporting period (i.e., river clean-ups, volunteer monitoring, Permittee council meetings related to the SWMP, etc.): (example for first year - Public review during the permit review process.)

2) Additional Comments/Information:

Assessment of overall program effectiveness based on the measurable goals established in the Permittee's Individual SWMP: Not applicable to the first annual report.

Describe the major accomplishments of the Public Participation Component over the past year:

Summarize the internal and external education and outreach activities the Public Participation Component has conducted over the past year: (see Education Form - Section I)

Summarize new activities or improvements to be implemented next year as a result of your self assessment of the Public Participation Component:

Other comments

## FISCAL ANALYSIS COMPONENT

Fiscal Analysis Component - each Permittee shall include an annual fiscal analysis, for each fiscal year covered by Order No. R9-2004-001, in its Individual Annual Report. This analysis shall evaluate the expenditures (such as capital, operation and maintenance, education, and administrative expenditures) necessary to accomplish the activities of the Permittee's Individual SWMP. The analysis shall include the following:

- 1) A report of the previous reporting period's budget and a budget for the upcoming reporting period. To the extent possible, the budgets should be broken down by the following programs:

Program Element	Fiscal Year 200X-200Y		Fiscal Year 200Y-200Z	
	Capital Expenditures	O&M/Admin Expenditure	Capital Expenditures	O&M/Admin Expenditure
Program Management				
Annual Fee for MS4 NPDES Permit				
Implementation Agreement Shared Cost				
Construction Inspections				
Development Planning				
Industrial and Commercial Inspections				
Illicit Connections & Illegal Discharges Program				
Municipal Facilities and Activities				
Public Education & Outreach				
Monitoring Program				
Other				
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

**FISCAL ANALYSIS COMPONENT  
(CON'T)**

- 2) A description of the source(s) of funds that were utilized during the previous fiscal year and the source(s) of funds proposed to meet the necessary expenditures for the subsequent year, including legal restrictions on the use of such funds.

<b>Source of Funds</b>	<b>Capital Expenditures</b>	<b>Percent of Total Program Funding</b>	<b>Restrictions on Use (if applicable)</b>

- 3) Additional Comments/Information:

Other comments

## NON-STORM WATER DISCHARGES

Permittees shall report on any discharge category listed in Requirement B.2 of Order No. R9-2004-001 that was identified as a source of pollutants during the reporting period. For each identified category, the Permittee shall report whether it elected to prohibit the discharge or to require BMPs to reduce pollutants in the discharge to the MEP. If the discharge is not prohibited, the BMPs that will be implemented, or required to be implemented, shall be described in each Permittee's Individual SWMP Annual Report.

Category	Prohibited	BMP to be Implemented
Diverted stream flows	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Rising ground waters	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Uncontaminated ground water infiltration [as defined at 40 CFR 35.2005(20)] to MS4s	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Uncontaminated pumped ground water	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Foundation drains	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Springs	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Water from crawl space pumps	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Footing drains	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Air conditioning condensation	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Flows from riparian habitats and wetlands	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Water line flushing	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Landscape irrigation	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Discharges from potable water sources not subject to NPDES Permit No. CAG679001, other than water main breaks	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Irrigation water	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Lawn watering	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Individual residential car washing	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Non-emergency fire fighting flows	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable
Dechlorinated swimming pool discharges	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not Applicable

Additional Comments/Information: Other comments



## RECEIVING WATER LIMITATIONS

This section includes the report required pursuant to Requirement C.2.a. of Order No. R9-2004-001, if applicable.

Requirement C.2.a. states:

“Upon a determination by either a Permittee or the SDRWQCB that MS4 discharges are causing or contributing to an exceedance of an applicable water quality standard, the Permittee shall promptly notify and thereafter submit a report to the SDRWQCB that describes BMPs that are currently being implemented and additional BMPs that will be implemented to prevent or reduce any pollutants that are causing or contributing to the exceedance of water quality standards. The report may be incorporated in the SWMP Annual Report unless the SDRWQCB directs an earlier submittal. The report shall include an implementation schedule. The SDRWQCB may require modifications to the report.”

Not Applicable or Contained Herein as Appendix A....

## **ADDITION URBAN RUNOFF DATA**

This section is a summary of all urban runoff related data not included in the annual monitoring report (e.g., special investigations).

Not Applicable or Contained Herein as Appendix A...

## **PROPOSED REVISIONS**

This section includes proposed revisions to the Individual SWMP, including areas in need of improvement based on the assessment of effectiveness of each program component.

Not Applicable or Contained Herein as Appendix A...