

**REQUEST FOR PROPOSAL (RFP)  
FCARC – 039**

*For the Administration of NPDES Assessment Programs  
and  
Lake Elsinore (Zone 3) Benefit Assessment District*



**ADDENDUM NO. 1  
May 4, 2010**

**CERTIFICATION OF RECEIPT OF ADDENDUM**

I certify that I have received this addendum on behalf of the company listed below.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

Name and title: \_\_\_\_\_

Company: \_\_\_\_\_

**ADDENDUM NO. 1**  
**TO RFP #FCARC-039**

**1.0** This addendum is considered to be part of the RFP. All other terms of the RFP remain unchanged and in effect. This addendum is intended to provide additional information and/or to change requirements in the above referenced RFP. Any information contained herein will be considered part of the RFP and as such will be used in the evaluation of the bid responses. Attention all potential bidders, if you submitted your proposal prior to the bid closing date, please review this addendum and re-submit your bid response regardless if this addendum modifies your initial bid response.

**2.0** To verify that all Vendors have received a copy of this addendum, please sign the cover page of this addendum and return it with your proposal to:

Riverside County Flood Control  
and Water Conservation District  
Attention: Annie Ortega  
RFP# FCARC-039  
1995 Market Street; Riverside, CA 92501

**3.0** The information in this addendum is primarily the result of the vendor inquiries, clarifications from the District and questions asked at the non-mandatory bidder meeting.

**4.0 CLARIFICATIONS FROM THE DISTRICT**

None.

**5.0 Questions from Bidders:**  
**REGARDING RFP PROCESS**

5.1 Included in the hardcopy RFP packets was a letter that read, "The Consultant's opinion must include their reasons for qualifying the opinion, disclaiming an opinion or rendering an adverse opinion." Is this a requirement?

*Answer: Strike the above line from the letter that was attached with the RFP; it was included in error.*

**REGARDING SCOPE OF WORK**

5.2 As shared in the non-mandatory bidder's meeting, the tentative date to award the contract is 5/25/2010 and the tentative date to begin the contract on 5/27/2010. Can the contract date be moved up?

*Answer: No, the contract date has already been moved up once.*

5.3 Can you provide copies of the 2009/10 annual reports for each of the districts?

*Answer: FY 2009/10 Engineer's reports are currently being worked on by the District and will go to the Board of Supervisors (BOS) for approval by June 30, 2010. Once the BOS approves these documents, the Engineer's reports will be available for review within 30-60 days.*

5.4 Has the Parcel Audit for the NPDES areas been completed and if so can I have a copy of the findings report?

*Answer: Yes. The parcel audit is up to date for NPDES through the 2008/09 year. A complete list of assessed parcels for NPDES watershed areas can be viewed upon request at the District offices.*

5.5 Can you verify the current administrator for the work that been outlined in this RFP?

*Answer: The current administrator for the work outlined in this RFP is Albert A. Webb Associates.*

5.6 What are the District's main reasons for sending out this RFP?

*Answer: The current contract with Albert A. Webb Associates expires June 30, 2010.*

5.7 Do the other zones in the District have Benefit Assessments as well and if so who will be handling the administration of those districts?

*Answer: The Benefit Assessment areas indentified in this RFP are the only Benefit Assessment areas the District has at this time.*

5.8 Who would be our day-to-day contact if we were awarded this work?

*Answer: The contact for Zone 3 Benefit Assessment area is the Administrative Supervisor in the Finance Division and for the NPDES Benefit Assessment area would be the assigned Civil Engineer in the Watershed Protection Division.*

[END]