

REQUEST FOR QUALIFICATIONS (RFQ)

RFQ FCARC #111

For

FEDERAL LEGISLATIVE REPRESENTATION SERVICES



**ADDENDUM NO. 1
December 10, 2015**

CERTIFICATION OF RECEIPT OF ADDENDUM

I certify that I have received this addendum on behalf of the company listed below.

Signed: _____ Dated: _____

Name and title: _____

Company: _____

**This RFQ and all related addendums are available at the following link:
www.rcflood.org/CurrentBids-NonConstruction.aspx**

ADDENDUM NO. 1
TO RFQ FCARC #111

- 1.0** This addendum is considered to be part of the RFQ. All other terms of the RFQ remain unchanged and in effect. This addendum is intended to provide additional information and/or to change requirements in the above referenced RFQ. Any information contained herein will be considered part of the RFQ and as such will be used in the evaluation of the bid responses. Attention all potential bidders, if you have already submitted your quote prior to the bid closing date, please review this addendum and re-submit your bid response, should this addendum modify your initial bid response.
- 2.0** To verify that all Respondents have received a copy of this addendum, please sign the cover page of this addendum and return it with your proposal to:

**Riverside County Flood Control
And Water Conservation District
Attn: Marilyn Weisenberg/Buyer II
RFQ FCARC #111/Respondent Proposal
1995 Market Street
Riverside, CA 92501**

The bid response shall be submitted by 1:30 p.m. on the closing date listed above. Bid responses not received by the District by the closing date and time indicated above will not be accepted.

3.0 Questions from Respondents:

- 3.1** With regard to Section 8.0 General Requirements, Procedures for Submitting Statement of Qualifications (SOQ) at 8.1. The second sentence reads: "All proposals must be submitted in accordance with the standards and specifications contained within this RFQ and must contain a cover page with a Statement of Compliance and Minimum Requirements to meet the requirements specified". My question is: The Statement of Compliance is located at the second page of Exhibit B and as such, should be included at E. Statement of Qualifications Questionnaire (SOQQ). Is that correct or should the Statement of Compliance be included with the cover page?

Answer: *The Statement of Compliance is located as the second page of Exhibit B and should be included in Section E.*

- 3.2** On a related question, the above second sentence refers to "Minimum Requirements". Where are these Minimum Requirements located in the RFQ? I could not find them listed. I want to be sure we are responding to these Minimum Requirements properly.

Answer: *The minimum requirements are outlined in Section 9 – General Requirements.*

- 3.3** With regard to Section 9.0 Required Format of Proposals at 9.2 D, Statement of Compliance (include Exhibit A). The last sentence of the discussion of D - Statement of Compliance (include Exhibit A) reads: "In addition to the above, submit the Confidentiality Clause and the Statement of Qualifications Questionnaire attached herein as Exhibit A". As I look at the RFQ, it looks like that would be Exhibit A - Confidentiality Clause and Exhibit B - Statement of Qualification (page 1). Is that correct?

Answer: *The last sentence of Section 9.0 Required Format of Proposals at 9.2 D, Statement of Compliance (include Exhibit A) is updated to: In addition to the above, submit the Confidentiality Clause. The Statement of Qualification Questionnaire is included in Section 9.2 E.*

- 3.4 Final question is with regard to Section 9.0 Required Format of Proposals at 9.2 E, Statement of Qualifications Questionnaire (SOQQ) (include Exhibit B). My question is: It looks like the RFQ asks for this form, Exhibit B - Statement of Qualification Questionnaire at D, which I laid out in my second question. Where should we attach Exhibit A and Exhibit B to D or E?

Answer: *Exhibit A, Confidentiality Clause should be included in Section D - Statement of Compliance. Exhibit B, Statement of Qualification Questionnaire should be included in Section E – Statement of Qualification Questionnaire.*

[END]