



District Office Closed to the Public

Effective March 18, 2020

For the protection of the public and our employees, the Riverside County Flood Control and Water Conservation District is closed to the public. Our staff are readily available to assist you by telephone or email. Please do not hesitate to contact us if you need our assistance, and thank you for your understanding.

The following instructions are provided for all **Development Services**:

Payments

- Please contact our cashier at **951.237.4056** to make a payment. You will need to provide your company name, case number and credit card information.

Development Review

- FP Cases (Submittals, Resubmittals, and Payments)
 - Mail to District or send email to FCFPMNG@rivco.org.
- Department Clearances for Permits related to FP Case
 - Call (951) 955-1200 and ask for Development Review or call your reviewer directly.
- Flood Clearances
 - Call (951) 955-1200 and ask for Development Review or email exhibit to FCFPMNG@rivco.org.

Plan Check

- New Submittals, Resubmittals or Flood Clearances
 - Mail to District or send an email to Sharon Johnson at sjohnson@rivco.org.

Encroachment Permits

- New Submittals or Resubmittals
 - Mail to District or send an email to Sharon Johnson at sjohnson@rivco.org or Estevan Ochoa at eochoa@rivco.org.

Contract Services

- New Contract Submittals or Resubmittals
 - Email Rohini Mustafa at romustaf@rivco.org (and your contract manager for resubmittal).
- Developer Administrative Clearance for Construction
 - Please email Rohini Mustafa at romustaf@rivco.org to obtain an administrative clearance application and instructions necessary prior to requesting a pre-construction meeting.
- Contract Signature Pages
 - Please mail to District (Attn: Contracts Services) and notify via email Rohini Mustafa at romustaf@rivco.org or your contract manager directly.