

REQUEST FOR PROPOSAL #FCARC-00067

Interior Plant Maintenance



ADDENDUM NO. 1 September 18, 2012

CERTIFICATION OF RECEIPT OF ADDENDUM

I certify that I have received this addendum on behalf of the company listed below.

Signed: _____ Dated: _____

Name and title: _____

Company: _____

ADDENDUM NO. 1
TO RFP #FCARC-00067

- 1.0** This addendum is considered to be part of the RFP. All other terms of the RFP remain unchanged and in effect. This addendum is intended to provide additional information and/or to change requirements in the above referenced RFP. Any information contained herein will be considered part of the RFP and as such will be used in the evaluation of the bid responses. Attention all potential bidders, if you have already submitted your proposal, please review this addendum and re-submit your bid response should this addendum modify your initial bid response.
- 2.0** To verify that all Vendors have received a copy of this addendum, please sign the cover page of this addendum and include it within your proposal, refer to Required Format of Proposals, Section 9.0, to:

Riverside County Flood Control
and Water Conservation District
Attention: Annie Ortega
RFP# FCARC-00067 / Bidder Proposal
1995 Market Street
Riverside, CA 92501

3.0 Extension to Timeline, Section 5.0 of RFP:

1. RELEASE OF REQUEST FOR PROPOSAL	Thursday, 09/06/2012
2. NON-MANDATORY BIDDERS MEETING	Wednesday, 09/12/2012
3. DEADLINE FOR SUBMISSION OF QUESTIONS (Refer to Section 14.0 of RFP)	Thursday, 09/13/2012 @ 5:00 p.m.
4. DEADLINE FOR PROPOSALS	Tuesday, 09/18/2012 @ 1:30 p.m. Monday, 09/24/2012 @ 1:30 p.m.
6. TENTATIVE DATE FOR AWARDING CONTRACT Approximately 30-120 days after the RFP closes. The District will contact all Bidders.	The Bidders are responsible for checking the District's website for Notice of Intent to award at www.rcflood.org .

4.0 Revisions to RFP:

- 4.1** Exhibit A, 'Plant Inventory' has been updated; refer to attached Exhibit A-2.
- 4.2** Exhibit B, 'Cost Proposal', has been revised; refer to attached Exhibit B-2.

5.0 Questions from Bidders:

- 5.1** On the cost proposal sheet, you are requesting unit price and total price. I am assuming that this is unit price (as in what the cost is per month) and total price (what the annual spend is going to be)?

Answer: See revised Cost Proposal, Exhibit B-2 attached.

- 5.2** Also on the "Exhibit B Cost Proposal Sheet", the Base Period section, item 002 for the LS price I am not sure how to factor a unit price. The Option Year lines (2 - 5) are for a full year, so easy to figure a monthly rate times 12 months, but for the first line it is an undetermined amount of time. If I know a specific time frame or we could just do a monthly rate for the Base Period then it will be accurate. Please advise.

Answer: See revised Cost Proposal, Exhibit B-2 attached

EXHIBIT A-2
(REVISED)

PLANT INVENTORY

	BUILDING/ FLOOR	LOCATION	QTY	POT SIZE	HEIGHT	PLANT	POT DESCRIPTION
1		Front Lobby (FL)	2	10"	5'	Draceana Lisa	
2		FL	1	10"	4'	Draceana Compacta	
3		FL	1	14"	9'	Kentia Palm CWI	
4		FL	4	6"		Pothos	Subplanted
5		FL	2	6"		Agloanema	Subplanted
6		FL	2	6"		Color seasonal	
7		FL	2	6"		Color seasonal	2 bowls
8		FL	6	4"		Assorted green plants	2 bowls
9		Behind Reception (BR)	2	6"		Agloanema Elite	Topsider
10		BR	1	6"		Color	
11		Small Conference Room	2	10"	4.5'	Dracaena Marginata	
12		Coffee Shop (CS)	1	15 gal	10'	Ficus Benj standard (Direct Planted)	
13		CS	8	6"		Pothos	Subplanted
14	Right Side	Above Cubes (AB)	13	6"		Pothos	
15		AB	1	6"		Sansevieria	
16		AB	3	6"		Agloanema	
17		Open Area (OA)	4	10"	5'-7'	Dracaena Lisa	
18		OA	1	10"	5'	Dracaena Carmen	
19		OA	1	10"	5'	Dracaena Warneckii	
20		OA	1	10"	5'	Dracaena Marginata	
21		OA	1	10"	5'	Cham Sefrizzi	
22		OA	1	10"		Aspidistra	
23		Stuart McKibbon (SM)	1	6"		Neantha Bella Palm	
24		SM	1	10"		Sansaveria	
25		Steve Horn	1	10"		Sansaveria	
26		Open Office	1	6"		Cordatum	
27		Penny Nanney (PN)	1	10"		Agloanema Elite	
28		PN	1	10"		Sansevieria	
29		Hall	1	6"		Neantha Bella Palm	
30		Jeanine Rey	1	10"		Agloanema Elite	
31		Mireya Castro	1	10"	5'	Dracaena Lisa	
32	Left Side	Reproduction Room (RR)	1	10"	4'	Dracaena Janet Craig	
33		RR	1	10"	5'	Dracaena Massangeana	
34		Above Cubes (AC)	12	6"		Pothos	
35		AC	2	6"		Agloanema	
36		AC	1	6"		Sansevieria	
37		AC	4	10"	6'	Dracaena Lisa	
38		AC	1	10"	4'	Cham Sefrizzi	
39		AC	1	10"		Sansevieria	
40		AC	1	2gal	5'	Dracaena Lisa	
41		AC	1	10"	3'	Dracaena Warneckii	
42		Office	1	10"	4'	Cham Sefrizzi	
43		Open Area	2	10"		Sansevieria	
44		Leticia Villela	1	10"	7'	Dracaena Janet Craig	
45		Steve Thomas (ST)	1	10"	3'	Ficus Lyrata	
46		ST	1	6"		Agloanema Maria	
47		ST	1	2gal	4'	Dracaena Micheko	
48		ST	1	8"		Sansevieria	
49		Shelagh Boggio (SB)	1	10"			

	BUILDING/ FLOOR	LOCATION	QTY	POT SIZE	HEIGHT	PLANT	POT DESCRIPTION
50		SB	1	10"	5'	Cham Sefrizzi	
51		Dusty William (DW)	1	10"	6'	Dracaena Lisa	
52		DW	1	10"	4'	Rahapis CWI	
53		DW	1	6"		Hoya	
54		Back Door	1	12"	5.5'	Ficus Benjamina Bush	
55		Conference Room	1	10"	6'	Dracaena Massangeana	
56		Lunch Room (LR)	1	6"		Agloanema	
57		LR	1	10"	5.5'	Dracaena Janet Craig	
58		LR	4	6"		Pothos	Subplanted
59		Zully Smith (ZS)	1	8"		Agloanema Maria	
60		ZS	2	10"	5.5'	Dracaena Lisa	
61		ZS	1	10"		Zamioculcas Zamiifolia	
62		Bill Hofferber (BH)	1	6"		Sansevieria	
63		BH	1	6"		Zamioculcas Zamiifolia	

EXHIBIT B-2
COST PROPOSAL (REVISED)
 (Page 1 of 2)

Incomplete forms may not be accepted and deemed as non-responsive.

COMPANY NAME

AUTHORIZED REPRESENTATIVE _____

TITLE _____

TELEPHONE NO. _____

EMAIL _____

MAINTENANCE SERVICES

Base Period: October 2012(Tentative Date of Award) through June 30, 2013

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
001	Plant Maintenance Service	9	EA	\$	\$
GRAND TOTAL					\$

Option Year 2: July 1, 2013 thru June 30, 2014

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
002	Plant Maintenance Service	12	EA	\$	\$
GRAND TOTAL					\$

Option Year 3: July 1, 2014 thru June 30, 2015

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
003	Plant Maintenance Service	12	EA	\$	\$
GRAND TOTAL					\$

Option Year 4: July 1, 2015 thru June 30, 2016

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
004	Plant Maintenance Service	12	EA	\$	\$
GRAND TOTAL					\$

Option Year 5: July 1, 2016 thru June 30, 2017

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
005	Plant Maintenance Service	12	EA	\$	\$
GRAND TOTAL					\$

EXHIBIT B-2
COST PROPOSAL (REVISED)
 (Page 2 of 2)

INDIVIDUAL PLANT COSTS

Price your current prices to the following listing should Riverside County Flood Control and Water Conservation District choose to purchase new plants and add to current inventory.

	PLANT	QTY	POT SIZE	HEIGHT	POT DESCRIPTION	COST
1	Agloanema Maria	1	8"		Subplanted	
2	Aspidistra	1	10"			
3	Cham Sefrizzi	1	10"	5'		
4	Cordatum	1	6"			
5	Draceana Carmen	1	10"	5'		
6	Draceana Lisa	1	10"	5'		
7	Ficus Lyrata	1	10"	3'		
8	Neanthe bella palm	1	6"			
9	Pothos	1	6"		Subplanted	
10	Zamioculcas Zamiifolia	1	10"			

[End]